

**MINUTES OF THE REGULAR CALLED MEETING OF  
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS  
January 25, 2023**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, January 25, 2023 at 9:00 a.m. in the City Council Chambers, 2<sup>nd</sup> floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Don Warren
Mayor Pro Tem:	James Wynne
Councilmembers:	Stuart Hene
	Shirley McKellar
	Broderick McGee ( <b>absent</b> )
	Bob Westbrook
	Brad Curtis

City Manager:	Edward Broussard
Asst. City Manager:	Heather Nick
City Attorney:	Deborah G. Pullum
Senior Asst. City Attorney:	April Earley
Senior Asst. City Attorney:	Alesha Buckner
Director of Organizational Development:	Regina Y. Moss
Interim Main Street Director:	Amber Rojas
Planning Director:	Kyle Kingma
City Fire Chief:	David Coble
Police Chief:	Jimmy Toler
City Engineer:	Darin Jennings
Traffic Engineer:	Cameron Williams
Director of Utilities:	Kate Dietz
Interim Utilities Director:	Doug Box
City Clerk:	Cassandra Brager

**INVOCATION**

The Invocation was given by Councilmember Hene.

**MINUTES**

Motion by Councilmember Westbrook to approve the December 14, 2022 minutes; seconded by Mayor Pro Tem Wynne; motion carried 6 - 0 & approved as presented.

**AWARDS**

**A-1      Request that the City Council consider recognizing the following Infants at Work participant for his program participation. He represents 3 months of service with the City of Tyler.**

**Diego Varona, Infant at Work - Downtown, 3 months.**

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- A-2 Request that the City Council consider recognizing the following employees for their years of service and commitment to the City of Tyler. They represent 105 years of service with the City of Tyler.**  
**John Weaver, Police Officer XIV, 30 years of service**  
**Emerson Jasper, Police Officer XIV, 25 years of service**  
**Andy King, Fire Senior Captain I, 25 years of service**  
**Matthew Houk, Firefighter XII, 25 years of service**

## **ZONING**

- Z-1 S22-019 NGUYEN DUNG VAN AND DEGUOLUNCY DOAN (723 RICE ROAD)**  
**Request that the City Council consider adoption of an Ordinance approving the Special Use Permit to allow for a one chair eyelash studio for a period of one year. (O-2023-8)**

Motion by Councilmember Hene to approve a six (6) month special use permit; seconded by Councilmember Westbrook; motion carried 6 - 0 & approved as presented.

- Z-2 Z22-071 LAMAR LLC (2425 PACIFIC AVENUE, 1323 AND 1327 LAMAR STREET)**  
**Request that the City Council consider adoption of an Ordinance approving a zone change from "R-1A", Single-Family Residential District to "R-1D", Single-Family Detached and Attached District. (O-2023-9)**

Motion by Councilmember Curtis; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

- Z-3 Z22-073 SMITH RUSSELL AND TINA (2101 SHILOH ROAD)**  
**Request that the City Council consider adoption of an Ordinance approving a zone change from "R-1B", Single-Family Detached and Attached Residential District to "C-1", Light Commercial District. (O-2023-10)**

Motion by Councilmember Westbrook; seconded by Mayor Pro Tem Wynne; motion carried 6 - 0 & approved as presented.

## **RESOLUTION**

- R-1 Request that the City Council consider adopting a Resolution authorizing the City Manager, as the designated representative of the City of Tyler, to execute advanced funding agreements (AFA) with the Texas Department of Transportation for multiple Highway Safety Improvement Program Projects. (R-2023-3)**

Motion by Councilmember Curtis; seconded by Councilmember McKellar; motion carried 6-0 - 0 & approved as presented.

## **ORDINANCE**

- O-1 Request that the City Council consider adoption of an Ordinance amending Tyler City Code Chapter 17 by updating and clarifying the application process and permit fee**

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**structure for temporary street and lane closures, parades, block parties, right-of-way use, and other temporary uses and special events, in the Downtown Business, Arts and Cultural District (DBAC). (O-2023-11)**

Motion by Councilmember Westbrook with the caveat to be reviewed with in a year; seconded by Councilmember Hene; motion carried 6 - 0 & approved as presented.

### **MISCELLANEOUS**

- M-1 Request that the City Council consider authorizing the City Manager to execute a contract amendment in the amount of \$309,600.00 with KSA Engineers, Inc., for additional services related to the Golden Road Water Treatment Plant Filters 11 – 14 Rehabilitation Project.**

Motion by Councilmember Curtis; seconded by Councilmember Hene; motion carried 6 - 0 & approved as presented.

- M-2 Request that the City Council consider authorizing the City Manager to execute a Developer-City Participation Agreement that authorizes Tyler Water Utilities to participate in a project that will provide sanitary sewer service to a portion of E. Grande Boulevard not currently served.**

Motion by Councilmember Curtis; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

- M-3 Request that the City Council consider authorizing the City Manager to award Bid No. 23-020, in the amount of \$99,972.00, to Ferguson Waterworks for various valves for the John Soules Food Waterline Extension Project.**

Motion by Councilmember Curtis; seconded by Mayor Pro Tem Wynne; motion carried 6 - 0 & approved as presented.

### **CONSENT**

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1 Request that the City Council consider authorizing the City Manager to award PetroChoice Company as the primary vendor for Bid 23-018 Annual Price Agreement for Bulk Fluids and Oils and Douglas Distributing as the secondary vendor for bulk oils and fluids.**
- C-A-2 Request that the City Council consider authorizing the City Manager to ratify payment to A.E Shull & Company in the amount of \$475,994.78 for the emergency work to repair a 30" water line.**

Motion by Councilmember Westbrook; seconded by Mayor Pro Tem Wynne; motion carried 6 - 0 & approved as presented.

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**CITY MANAGER'S REPORT**

1. The ground breaking for the University of Texas Medical School was here in Tyler this week. There was a lot of excitement with that and rightly so. Just to give you all behind the scenes on that of what comes next from the City's perspective and how we work with it. We actually started meeting with the University of Texas system staff and our staff from Engineering, Utilities, Development Services, Fire Marshall, GIS, and Inspections to start going over the new medical school development schedule and then how that was going to move forward. And so, with that pre-development meeting, we reviewed their site plans for the medical school and parking garages on their sites east of Beckham and south of the UT Hospital Facilities. They're intending to start construction in summer of 2023 and be completed and operational in summer of 2025. And so, most of the impact that we will be working with them will be on our city streets, drainage, and utilities which will be part of the first work that you'll be seeing done in that area this year. And so, we're very excited about that and our staff was ready to help and work them through any of the processes as they saw fit and, in fact, they were very gracious in the outpouring that we gave and the support that we're giving them in getting that medical school up and running.
2. The Tyler Trees Committee and Urban Forestry Division hosted their Annual Arbor Day Celebration this past Saturday. We had about 170 people come together to plant 120 trees at Fun Forest Park and the Senior Center. A special thank you to the Mayor and Council Members Wynne, Hene, Curtis, and McKellar for their support in helping us with that planting. And so, I know that there was a team of four of the Council Members that were walking around making sure they got their stuff done early and were asking to be of help. So, good job.
3. The 2022 United Way Campaign was a great success and I want to take this opportunity to thank everyone who donated. We actually surpassed our donations from last year. Last year, the final donations came in at \$23,929. This year we hit \$24,570 from our employees and it's going to help so many people here in Smith County and so we want to thank everyone contributing to this year's success.
4. We want to also make sure we recognize Tyler PD April Molina. She was one of six women recognized as women who respond. This year's theme recognizes women in education, healthcare, and first responders. And so, April was the first Hispanic female detective of the Tyler Police Department and was named Officer of the Year for the Tyler Police Department. She hopes to end the under-reporting of crime in the Hispanic community. "I really care about the people here," said April, "and I want to continue bettering the community." And so, congratulations on the well-deserved recognition and we're all extremely proud of her.

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**ADJOURNMENT**

Motion by Councilmember Westbrook to adjourn the meeting at 10:01 am; seconded by Mayor Pro Tem Wynne; motion carried 6- 0 & meeting adjourned.



**DONALD P WARREN, MAYOR OF  
THE CITY OF TYLER, TEXAS**

**ATTEST:**



**CASSANDRA BRAGER, CITY CLERK**

