



**EMERGENCY**  
**GATHERING NOTICE**

***CITY COUNCIL GATHERING***  
**JUDGE JACK SKEEN'S**  
**RETIREMENT RECEPTION**

*For invited guests*

*Willow Brook Country Club*

*3205 W. Erwin St.*

*Tyler, TX 75702*

*Wednesday, November 9, 2022*

*5:00 p.m. -7:00 p.m.*

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Please call (903) 531-1250 if you need assistance with interpretation or translation for this gathering.

***Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1250.***

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**AMERICANS WITH DISABILITIES ACT NOTICE**

The City of Tyler wants to ensure that City Council gatherings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to attend this City Council gathering, please contact the *City Manager's Office* at (903) 531-1250 in advance so accommodations can be made.

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***EMERGENCY NOTICE***

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**WHEREAS**, notice of City gatherings is regularly and routinely posted at least seventy-two (72) hours prior to the meeting in accordance with Texas Gov't Code Sec. 551.043; and

**WHEREAS**, due to unforeseen circumstances, notice of this City Gathering was not posted at least 72 hours prior to the gathering; and

**WHEREAS**, Texas Gov't Code Sec. 551.045(a) provides that in an emergency or when there is an urgent public necessity, the notice of a meeting or the supplemental notice of a subject added as an item to the agenda for which notice has been posted in accordance with Tex. Gov't Code Chapter 551, Subchapter C. is sufficient if it is posted at least one (1) hour before the meeting is convened;

**WHEREAS**, information was previously sent to persons planning to attend the event; and

**WHEREAS**, it would create a severe hardship to persons planning to attend this gathering if the scheduled event was cancelled; and

**NOW, THEREFORE**, pursuant to Texas Gov't Code Sec. 551.045, emergency notice for the Retirement Reception for invited guests honoring Judge Jack Skeen on Wednesday, November 9, 2022, from 5:00pm – 7:00pm., located at the Willow Brook Country Club, 3205 W. Erwin Street, Tyler, TX 75702, is hereby posted as follows:

Judge Jack Skeen's Retirement Reception for invited guests is being held at Willow Brook Country Club. There is the possibility that a quorum of the Tyler City Council will be present at the event on Wednesday, November 9, 2022, 5:00 p.m. – 7:00 p.m. located at 3205 W. Erwin St., Tyler, TX 75702. Although some City-related items may be discussed, no action items will be considered by the City Council and no official action by the City Council is scheduled to be taken during this event.

***CERTIFICATE OF POSTING***

This is to certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ M., the above emergency notice was posted on the bulletin boards of City Hall.

\_\_\_\_\_  
City Clerk or Staff Designee

This is to certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ M., the above emergency notice was posted on the front door of Willow Brook Country Club 3205 W. Erwin St., Tyler, TX 75702

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Staff Designee