

# CITY COUNCIL - TELECONFERENCE AND REGULAR MEETING AGENDA

**Wednesday, April 14, 2021  
9:00 am**

*Due to the current Coronavirus COVID-19 public health emergency, the City of Tyler is taking extra precautions to protect the public health, safety and welfare. A teleconference meeting of the Tyler City Council is being conducted. Those who wish to participate by teleconference may call (903) 363-0651.*

*In addition, the City Council is also providing physical access for members of the public. Consistent with Center for Disease Control (CDC) guidance and pursuant to Governor Abbott's Executive Order GA EO-34, people that are attending public meetings at City facilities and/or on City property must wear cloth face coverings or masks unless they are otherwise exempt because they are a child under ten (10) or because they have a medical condition and have been advised by their doctor that wearing a mask itself is dangerous.*

*The public is encouraged to participate by teleconference and by calling; or if you wish to submit a comment, please review the Agenda and submit an online digital comment card prior to 7:00 a.m. April 14, 2021 by visiting:*

*<https://www.cityoftyler.org/government/government/agendas>.*

*For all comment cards so received, staff will call the phone number you submit directly during the meeting when your item comes up for comment.*

*If you are unable to submit a digital comment card prior to 7:00 a.m., April 14, 2021, you may call the meeting at (903) 363-0651 and be placed on hold until your item comes up for public comment.*

*Follow us live at: [facebook.com/CityofTylerTexas/](https://www.facebook.com/CityofTylerTexas/)  
Follow live on Microsoft Teams at [shorturl.at/arBX5](https://www.shorturl.at/arBX5)  
(There is no need to download Microsoft Teams,  
simply choose "watch on the web" option.)*



**CITY COUNCIL**  
Donald P. Warren, Mayor  
Linda Sellers, District 1  
Broderick McGee, District 2  
Dr. Shirley McKellar, District 3  
James Wynne, District 4  
Bob Westbrook, District 5  
Brad Curtis, District 6  
Edward Broussard, City Manager



## CITY COUNCIL - TELECONFERENCE AND REGULAR MEETING AGENDA

**CITY COUNCIL CHAMBERS - CITY HALL**  
**PUBLIC MAY PARTICIPATE BY CALLING:**

**(903) 363-0651**

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Follow live on Microsoft Teams at: [shorturl.at/arBX5](https://shorturl.at/arBX5)

(There is no need to download Microsoft Teams, simply choose “watch on the web” option.)

*The public is encouraged to participate by calling; or if you wish to submit a comment, please review the Agenda and submit a digital comment card online by 7:00 a.m. of March 24, 2021 at:*

<https://www.cityoftyler.org/government/government/agendas>.

Wednesday, April 14, 2021

9:00 a.m.

Internet website <http://www.cityoftyler.org> and Cable Access Channel 3

Please call (903) 531-1100 if you need assistance with interpretation or translation for this City meeting.

*Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1100.*

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### AMERICANS WITH DISABILITIES ACT NOTICE

The City of Tyler wants to ensure that City Council Meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to participate in this City Council meeting, please contact the City Manager’s Office at 903.531.1100, in advance so accommodations can be made.

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### COURTESY RULES

Thank you for your participation. The City Council appreciates your interest in Tyler City Government. To ensure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, Administrative Staff, News Media, Citizens and Visitors. If you are attending the City Council meeting in person and you wish to address the Council, obtain a speaker card from the receptionist’s desk outside the Council Chambers, complete the information requested on the card, and deliver to the City Clerk before the meeting or as soon as you can. If you are participating in the City Council virtually, please submit a digital comment card prior to 7:00 a.m. of the meeting date at <https://www.cityoftyler.org/government/government/agendas>. Or you may call into the meeting at (903) 363-0651. Speakers will be heard as the individual item(s) in which they have registered an interest come before the Council. Your remarks will be limited in duration depending on the number of people wanting to speak on a particular item. Comments to the City Council from those who are participating in the meeting by teleconference should only be made after the Clerk has introduced your call to Council. Comments to the City Council from those who are physically attending the meeting should only be made from the podium. This will ensure that the comments are picked up by the microphones and are made a part of the official record.

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **MINUTES**

Request that the City Council consider approval of the minutes of the regular meeting of the City Council of the City of Tyler, Texas held on January 27, 2021.

## **PRESENTATION**

- P-1** Request that the City Council consider receiving an update regarding COVID-19 in Tyler and Smith County from the Northeast Texas Public Health District.

## **ZONING**

- Z-1** Z21-009 ROOSTH INTERESTS 850 LLC (1418 WEST GENTRY PARKWAY AND 1001 AND 1003 MEADOW DRIVE)  
Request that the City Council consider approving a zone change for one lot containing approximately 0.42 acres of land located at the southeast intersection of West Gentry Parkway and Meadow Lane from “C-2”, General Commercial District to “R-1B”, Single-Family Residential District.

## **RESOLUTION**

- R-1** Request that the City Council consider adopting a Resolution authorizing submission of an application for an interoperable communications system by the Tyler Fire Department for, and acceptance of, grant funding up to \$100,000.00 with no local match required, grant funding through the Office of the Texas Governor’s (OOG) Homeland Security Grant Division (HSGD) and through the State Homeland Security Program (SHSP), as managed by the East Texas Council Governments, for radios to be used to support programs and projects aimed at maintaining and/or enhancing the City of Tyler’s emergency preparedness and response capabilities.
- R-2** Request that the City Council consider adopting a Resolution authorizing submission of an application for the Explosive Ordinance Disposal Regional Response Team, by the Tyler Fire Department for, and acceptance of, grant funding with no local match required through the Office of the Texas Governor’s (OOG) Homeland Security Grant Division (HSGD) and for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments, to be used to support programs and projects aimed at maintaining and/or enhancing the City of Tyler’s emergency preparedness and response capabilities.

## **MISCELLANEOUS**

- M-1** Request that the City Council consider authorizing the City Manager to execute a contract with Leland Bradlee Construction, Inc. for the construction of the Melinda, Donna and Mirabeau Street Reconstruction project in the amount of \$1,297,694.50.
- M-2** Request that the City Council consider authorizing the City Manager to execute a contract with Fritcher Construction Services for the construction of the City of Tyler Vehicle Services Parking Lot project in the amount of \$238,254.00.
- M-3** Request that the City Council consider authorizing the City Manager to execute an engineering contract with Halff Associates, Inc. in the amount of \$104,000 for a drainage study of the headwaters of Willow Creek.
- M-4** Request that the City Council consider authorizing the City Manager to execute an engineering contract with Halff Associates, Inc. in the amount of \$52,000 for a drainage study of Black Fork Creek at Gentry Parkway.
- M-5** Request that the City Council consider authorizing the City Manager to sign a temporary right-of-way use agreement with Carlos Barron, owner of Don Juan on the Square, for the purpose of installing and maintaining outdoor restaurant seating in the City of Tyler right-of-way.
- M-6** Request that the City Council consider authorizing the City Manager to ratify a reconciliation change order that will increase the contract amount by \$311,823.90 and the release of final retainage payment in the amount of \$68,511.55 to Reynolds and Kay, LTD for the Sanitary Sewer Open Cut Re-route Package DP06, BOND-CD-001-GM06 Standard Bid, 20-034.

## **CONSENT**

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the City Manager to approve the release of final retainage in the amount of \$49,537.22 to Reynolds & Kay, Ltd. for the Robert E. Lee Drive Drainage Improvements.
- C-A-2** Request that the City Council consider authorizing the application for and acceptance of Federal Transit Administration (FTA) Grant Funds passed through to Texas Department of Transportation (TXDOT) under the Section 5310 Mobility of Seniors and Individuals with Disabilities Grant in the estimated amount of \$320,000 along with the acceptance of \$64,000 in Transportation Development Credits (TDC).

- C-A-3** Request that the City Council authorize the City Manager to award Petro Choice Company as the primary vendor for Bid 21-025 Annual Price Agreement for Bulk Fluids and Oils. It is also recommended that O'Rourke petroleum be awarded secondary vendor for Bid 21-025 Annual Price Agreement for Bulk Fluids and Oils.
- C-A-4** Request that the City Council consider awarding the Annual Price Agreement for Fuel to O'Rourke Petroleum of Tyler, Texas.
- C-A-5** Request that the City Council consider authorizing the City Manager to enter into a contract with Office Pride of East Texas to provide janitorial services to Oakwood Complex in the amount of \$32,700.00 annually.
- C-A-6** Request that the City Council consider authorizing the City Manager to award Crow Towing as primary vendor for light and heavy duty towing and award Liberty Towing Services as primary for motorcycle towing as per Bid 21-023 Annual Price Agreement for Wrecker Services.
- C-A-7** Request that the City Council consider authorizing the City Manager to award Hydraulic Power as primary and American Hydraulic as secondary for hydraulic services per Bid 21-028.
- C-A-8** Request that the City Council consider authorizing the City Manager to award multiple vendors for the Annual Price Agreement for Automotive and Equipment parts per bid 21-026.
- C-A-9** Request that the City Council consider authorizing the City Manager to award multiple vendors for the Annual Price Agreement for various categories of automotive and truck services and repairs per Bid 21-024.
- C-A-10** Request that the City Council consider authorizing the City Council authorize the City Manager to award Action Cleaning of Tyler the primary vendor for wash bay chemicals and repair and award AAA sanitation as primary vendor to clean the wash bay grit trap.
- C-A-11** Request that the City Council consider adopting a Resolution agreeing to the sale of certain tracts of land located at 2103 Glass within the Tyler city limits and owned by taxing entities including the City of Tyler.
- C-A-12** Request that the City Council consider authorizing the City Manager to approve a reconciliation change order that will decrease the contract amount by 0.3 percent (\$1,595.00) for the Cleaning and Closed Circuit Television (CCTV) Recording of Wastewater (Sanitary Sewer) Lines, Phase 3 Project, Bid No. 19-011.

- C-A-13** Request that the City Council consider authorizing the City Manager to approve a reconciliation change order that will decrease the contract amount by 8.2 percent (\$124,663.35) for the Multi-Sensor and Closed Circuit Television (CCTV) Recording of Large Diameter Wastewater (Sanitary Sewer) Lines Project, Bid No. 19-017.
- C-A-14** Request that the City Council consider authorizing the City Manager to execute a contract amendment with Half Associates in the amount of \$48,000 for additional services related to the Water Utility System Inventory project.

**CITY MANAGER'S REPORT**

**ADJOURNMENT**