

CITY COUNCIL - TELECONFERENCE & PUBLIC MEETING AGENDA

**Wednesday, February 10, 2021
9:00 am**

Due to the current Coronavirus COVID-19 public health emergency, the City of Tyler is taking extraordinary steps to protect the public health, safety and welfare. A teleconference meeting of the Tyler City Council is being conducted. Those who wish to participate by teleconference may call (903) 363-0651.

In addition, the City Council is also providing physical access for up to 33 members of the public, who may attend on a first-come, first seated basis. *The public meeting will be arranged for social distancing, and those in attendance are urged to follow recommendations of the Centers for Disease Control and Prevention (CDC) by adhering to all social distancing and hygiene requirements. Capacity limits will be observed. Pursuant to both CDC guidance and Governor Abbott's Executive Order, GA EO-29, people must wear cloth face coverings or masks when attending public meetings unless they are otherwise exempt because they are a child under ten (10) or because they have a medical condition and have been advised by their doctor that wearing a mask itself is dangerous.*

The public is encouraged to participate by teleconference and by calling; or if you wish to submit a comment, please review the Agenda and submit an online digital comment card prior to 7:00 a.m. February 10, 2021 by visiting:

<https://www.cityoftyler.org/government/government/agendas>

For all comment cards so received, staff will call the phone number you submit directly during the meeting when your item comes up for comment.

If you are unable to submit a digital comment card prior to 7:00 a.m., February 10, 2021, you may call the meeting at (903) 363-0651 and be placed on hold until your item comes up for public comment.

Follow us live at: [facebook.com/CityofTylerTexas/](https://www.facebook.com/CityofTylerTexas/)

Follow live on Microsoft Teams at shorturl.at/blDST

(There is no need to download Microsoft Teams, simply choose "watch on the web" option.)



CITY COUNCIL
Donald P. Warren, Mayor
Linda Sellers, District 1
Broderick McGee, District 2
Dr. Shirley McKellar, District 3
James Wynne, District 4
Bob Westbrook, District 5
Brad Curtis, District 6
Edward Broussard, City Manager



CITY COUNCIL

TELECONFERENCE AND PUBLIC MEETING AGENDA

**CITY COUNCIL CHAMBERS - CITY HALL
PUBLIC MAY PARTICIPATE BY CALLING:**

(903) 363-0651

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A maximum of 33 members of the public may attend in person on a first-come, first-seated basis. The public is encouraged to participate by calling; or if you wish to submit a comment, please review the Agenda and submit a digital comment card online by 7:00 a.m. of February 10, 2021 at: <https://www.cityoftyler.org/government/government/agendas>.

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Internet website <http://www.cityoftyler.org> and Cable Access Channel 3

Please call (903) 531-1100 if you need assistance with interpretation or translation for this City meeting.

Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1100.

AMERICANS WITH DISABILITIES ACT NOTICE

The City of Tyler wants to ensure that City Council Meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to participate in this City Council meeting, please contact the City Manager’s Office at 903.531.1100, in advance so accommodations can be made.

COURTESY RULES

Thank you for your participation. The City Council appreciates your interest in Tyler City Government. To ensure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, Administrative Staff, News Media, Citizens and Visitors. If you are attending the City Council meeting in person and you wish to address the Council, obtain a speaker card from the receptionist’s desk outside the Council Chambers, complete the information requested on the card, and deliver to the City Clerk before the meeting or as soon as you can. If you are participating in the City Council virtually, please submit a digital comment card prior to 7:00 a.m. of the meeting date at <https://www.cityoftyler.org/government/government/agendas>. Or you may call into the meeting at (903) 363-0651. Speakers will be heard as the individual item(s) in which they have registered an interest come before the Council. Your remarks will be limited in duration depending on the number of people wanting to speak on a particular item. Comments to the City Council from those who are participating in the meeting by teleconference should only be made after the Clerk has introduced your call to Council. Comments to the City Council from those who are physically attending the meeting should only be made from the podium. This will ensure that the comments are picked up by the microphones and are made a part of the official record.

INVOCATION

PLEDGE OF ALLEGIANCE

MINUTES

Request that the City Council consider approval of the minutes of the regular meeting of the City Council of the City of Tyler, Texas held on December 9, 2020.

AWARDS

- A-1** Request that the City Council consider accepting the “Certificate of Achievement Award for Excellence in Financial Reporting” from the Government Finance Officers Association (GFOA) of the United States and Canada for the City of Tyler’s Fiscal Year 2018-2019 Comprehensive Annual Financial Report.

PRESENTATION

- P-1** Request that the City Council consider receiving an update regarding COVID-19 in Tyler and Smith County from the Northeast Texas Public Health District.
- P-2** Request that the City Council consider receiving a presentation from Halff Associates regarding updates on the status of the Citywide Comprehensive Storm Water Master Plan.
- P-3** Request that the City Council consider receiving a presentation on an opportunity to issue approximately \$11,765,000 in bonds pledged from the Hotel Occupancy Tax revenues for the New Rose Complex Convention Center.

ZONING

- Z-1** PREVIOUSLY TABLED ITEM
Z20-049 JOSE CASTELLANOS (2704 AND 2706 CALLOWAY ROAD)
Request that the City Council consider approving a zone change from “R-1A”, Single-Family Residential District to “R-1B”, Single-Family Residential District. This request was previously tabled by City Council on January 13, 2021.

HEARING

- H-1** Request that the City Council consider conducting a public hearing on and to consider adoption of a Resolution authorizing and creating the Westside Place Public Improvement District.

MISCELLANEOUS

- M-1** Request that the City Council consider authorizing the City Manager to execute a contract amendment with Benchmark Design Group for additional design and construction services for the Cloverdale Drainage Improvements project in the amount of \$55,000.
- M-2** Request that the City Council consider authorizing the City Manager to execute a contract with Missouri Petroleum, LLC, for construction of the 2021 ONYX Seal Project in the amount of \$445,542.24 (Street Commitment Fund).
- M-3** Request that the City Council consider authorizing the City Manager to execute a Professional Services Reimbursement Agreement for a Public Improvement District with BELLWOOD 323 2019 LP for the intended Westside Place Public Improvement District.
- M-4** Request the City Council consider authorizing the City Manager to award Bid No. 21-013 to Paragon Construction & Associates, LLC of Tyler, Texas, to furnish all necessary materials, equipment, superintendence, and labor for an amount not to exceed \$344,010.31, for the construction of Bergfeld Park Tennis Courts and retaining wall.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that City Council consider approving an alternate fuel lease agreement with First Alt Fuel, Inc.
- C-A-2** Request that the City Council consider authorizing the inter-local agreement between Tyler Transit and Tyler Junior College (TJC) to provide shuttle service and access to the fixed route system.
- C-A-3** Request that the City Council consider authorizing the City Manager to approve purchasing goods through Buy Board Purchasing Cooperative (Buy Board), the Houston Galveston Area Cooperative (HGAC), Texas Multiple Awards Schedule (TXMAS), Texas Smart Buy (Smart Buy), The Cooperative Purchasing Network (TCPN), The Interlocal Purchasing System (TIPS), Omnia Partners (formerly USC), Sherriff's Association of Texas, Tarrant County Sherriff's Association and First Choice Cooperative (1st Choice) whereby the City of Tyler can take full advantage of purchasing any and all items available through the cooperatives. Also, request that the City Council consider authorizing the City Manager to utilize various Purchasing Cooperatives and various vendors as sole source for parts and service from February 2021 to February 2022.

- C-A-4** Request that the City Council consider declaring certain City of Tyler vehicles as surplus and ready to be auctioned.
- C-A-5** Request that the City Council consider authorizing the City Manager to purchase a medium duty chassis with an 8 yard dump truck from Price International and a medium duty chassis with a 10 foot dumping bed with a skid steer attachment from MHC Kenworth of Longview.
- C-A-6** Request that the City Council consider approving a Resolution calling an election for May 1, 2021 to fill the offices of the Tyler City Council Members for Single Member District Numbers 1, 3, and 5 on the Tyler City Council and calling for a joint election with Smith County, Tyler Independent School District, and Whitehouse Independent School District.
- C-A-7** Request that the City Council consider authorizing the City Manager to execute the Interlocal Elections Contract with Smith County to perform certain election services for conducting a joint election for City of Tyler, Tyler Independent School District, and the Whitehouse Independent School District.
- C-A-8** Request that the City Council consider ratifying the payment to The Management Connection in the amount of \$57,000 for a facilitated training for High Achieving Leaders Program Development in calendar year 2021.
- C-A-9** Request that the City Council consider authorizing the City Manager to execute an Agreement for Access across City-owned property located at 18285 Eastside Rd. to Cameron Lee Williams and Kristen Lynette Williams.
- C-A-10** Request that the City Council consider authorizing the City Manager to execute an Agreement for Access across City-owned property located at 17211 Eastside Road to Thomas Andrew Proctor.
- C-A-11** Request that the City Council consider authorizing the City Manager to sign an indefinite right-of-way use agreement with Genecov West Mud Creek, LLC for the purpose of installing and maintaining subdivision entryway signs in the City of Tyler right-of-way.
- C-A-12** Request that the City Council consider canceling the March 10, 2021 City Council meeting.

CITY MANAGER'S REPORT

EXECUTIVE SESSION

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code. Notice is hereby given that the City Council may go into Executive Session in accordance with the following provision of the Government Code:

Executive Item

Under Tex. Gov't Code Section 551.074 "Personnel Matters" deliberation regarding the following: The employment, duties and evaluation of the City Manager.

Any final action to be taken by the City Council will be taken in open session.

ADJOURNMENT