

**TRANSPORTATION POLICY COMMITTEE  
THURSDAY, MARCH 28, 2019  
REGULAR MEETING, TDC LARGE CONFERENCE ROOM  
423 W. FERGUSON, TYLER, TEXAS**



**Members Present:**

Martin Heines, Chair; Jeff Warr; Ed Broussard; Carolyn Caldwell; Susan Hargis; Joe Carlyle; Gary Halbrooks; Glenn Green and Frank Davis.

**Staff Present:**

Heather Nick, Michael Howell, and Kevaghn Evans.

**Others Present:**

Jared Draper, Toole Design Group; Brent Moser, Toole Design Group; Matt Rufo, Asakura Robinson; Vernon Webb, TxDOT; Jeffrey Harmon, TxDOT; Brian Reynolds, Smith County; John Landes, Tyler ISD; Brent Bradberry; Terrence Ates, NET Health; Thomas Alfred, NET Health and Casey Murphey, Smith County.

**Martin Heines called the meeting to order at 2:03 p.m.**

**Approval of Minutes:**

Jeff Warr moved, seconded by Gary Halbrooks, to approve the minutes from January 24, 2019. Motion carried with a unanimous vote.

**Action Items:**

**1. Consider adopting the Active Tyler Plan drafted by Toole Design Group**

Mr. Howell introduced Jared Draper who served as project manager for the project. Mr. Draper and his team discussed the plan's purpose, development process and methodology for the recommendations included.

Glenn Green asked what the plan accomplishes. Mr. Draper said the plan provides a recommended network for non-vehicular traffic modes and provides the tools needed to support their implementation. Mr. Green asked if the plan included maps. Mr. Draper said yes. Mr. Green asked whose streets the recommended improvements were on. Mr. Draper replied TxDOT, County and City streets. He also reminded the group that the plan was non-binding and did not commit any of the entities to implementation or a timeframe.

Mr. Green said he was concerned that the plan would create false expectations for the community. Mr. Heines replied that the City of Tyler had approved a resolution of support for the plan. Mr. Broussard said that the plan would help support grant applications. Ms. Nick reiterated that the plan was to serve as a reference document.

Joe Carlyle moved, seconded by Ed Broussard, to adopt the Active Tyler Plan. The motion carried with a unanimous vote.

**2. Consider adopting amendments to the 2019-2022 Transportation Improvement Program (TIP)**

Mr. Howell presented the item stating that the amendments were to reflect additional TxDOT funding being used to purchase right-of-way for FM 2493 and FM 756.

Frank Davis moved, seconded by Glenn Green, to adopt the amendments to the 2019-2022 TIP. The motion carried with a unanimous vote.

**Discussion Items:**

**1. Discuss development of the FY 20-21 Unified Planning Work Program (UPWP)**

Mr. Howell notified the Committee that the staff was in the process of developing a new UPWP. He stated that the Technical Advisory Committee had recommended two projects be considered: an update to the Master Street Plan and a new Transit Route Study. Mr. Howell asked if the committee concurred with the projects or wanted to propose another. No additional projects were recommended.

**2. Discuss the upcoming call for projects and subsequent project scoring exercise for the Metropolitan Transportation Plan (MTP) Update**

Mr. Howell presented the materials the staff had developed for the Committee to assist with the call for projects exercise and recommended that the submittal window cover the month of April. The Committee agreed that the materials and time were adequate.

**Staff Updates:**

**1. Executive Director's Report**

Ms. Nick provided an update on new legislative bills that had been filed which could affect transportation planning and funding. She also gave notice that the MPO staff was working with TxDOT and FHWA to review and update which facilities in the MPO boundary should be designated as National Highway System. She said a Special Called TAC meeting was being called to review and respond to TxDOT and FHWA by the April 15 deadline.

**2. Upcoming Meeting Dates**

Ms. Nick provided notice of the upcoming Technical Advisory Committee meeting on May 2, 2019 and the next Transportation Policy Committee meeting scheduled on May 23, 2019.

**The meeting adjourned at 2:59 p.m.**