

**TRANSPORTATION POLICY COMMITTEE
THURSDAY, JULY 26, 2018
REGULAR MEETING, TDC LARGE CONFERENCE ROOM
423 W. FERGUSON ST. TYLER, TEXAS**



Members Present:

Martin Heines, Chair; Jeff Warr; Carolyn Caldwell; Joe Carlyle; Glenn Green; Frank Davis; and Scott Taylor.

Staff Present:

Heather Nick; Michael Howell; and Brent Bradberry.

Others Present:

Jeffrey Harmon, TxDOT; James Torres, Tyler Transit; and Dale Booth, Bartlett&West.

Martin Heines called the meeting to order at 2:05 pm.

Minutes:

The minutes from the May 24, 2018 Transportation Policy Committee meeting were presented for approval.

Jeff Warr moved, seconded by Frank Davis, to approve the minutes. The minutes were approved by a unanimous vote.

Discussion and Action:

1. Consider approval of amendments to the Public Participation Plan (PPP)

Mr. Howell presented the item stating that the amendments were part of the regular review process for the PPP. He said that many of the updates involved revised wording related to MAP-21 and the FAST Act. He stated that the update would remove requirements to distribute printed copies of plans at municipal offices for public outreach and replace the process with online engagement. He mentioned three new sections added related to records retention, internet, and visualization techniques.

Mr. Howell stated that the Technical Advisory Committee recommended approval of the amendments by a unanimous vote.

Joe Carlyle moved, seconded by Jeff Warr, to approve the amendments to the Public Participation Plan. Motion carried with a unanimous vote.

2. Consider approval of amendments to the Tyler Area MPO Bylaws

Mr. Howell presented the item stating that the amendments were part of the regular review process for the MPO bylaws. He said that most of the updates were to provide clarification on the roles and responsibilities for the Policy Committee, Technical Advisory Committee, and staff. He noted a specific recommended change to the attendance policy which automatically removed members for absences. The new wording gave a provision for the Chair to decide appropriate action.

Scott Taylor joined the meeting at 2:11 p.m.

Mr. Howell stated that the Technical Advisory Committee recommended approval of the amendments by a unanimous vote.

Joe Carlyle moved, seconded by Carolyn Caldwell, to approve the amendments to the MPO Bylaws. Motion carried with a unanimous vote.

Staff Updates:

1. Executive Director's Report

Ms. Nick presented the report notifying the Committee that the next Policy Committee meeting had been rescheduled from September 27th to September 20th.

She notified that TxDOT's traffic modeling team had completed Tyler's model and representatives would be attending the next meeting to present the model.

She provided an update on the process of hiring a consultant to update the Metropolitan Transportation Plan stating that a recommended consultant would be presented at the next meeting and the process would take approximately one year to complete.

Ms. Nick also gave an update on the revisions being proposed for the Category 2 funding formula. She stated that the Texas Association of Metropolitan Planning Organizations (TEMPO) had previously come to consensus on a formula but brought the item back for further discussion. After additional review, TEMPO voted to keep the originally proposed formula.

Ms. Nick asked Mr. Bradberry to give a brief update on Active Tyler who stated that the consultants were developing a draft network based on the input received which was expected to be completed by September. Mr. Bradberry said the network would be presented to the stakeholders to make comments, and then the draft network would be presented to public for input.

2. Upcoming Committee Dates

Ms. Nick provided notice of the upcoming Technical Advisory Committee meeting on September 6, 2018 and the next Transportation Policy Committee meeting scheduled on September 20, 2018.

The meeting adjourned at 2:16 p.m.