

**MPO TRANSPORTATION POLICY COMMITTEE  
THURSDAY, MAY 24, 2018  
REGULAR MEETING, TDC LARGE CONFERENCE ROOM  
423 W. FERGUSON ST. TYLER, TEXAS**



**Members Present:**

Martin Heines, Chair; Jeff Warr, Edward Broussard; Carolyn Caldwell; Glenn Green; Frank Davis; Scott Taylor; and Joe Carlyle.

**Staff Present:**

Michael Howell and Brent Bradberry.

**Others Present:**

Justin Morgan, FHWA; Vernon Webb, TxDOT; Paul Schneider, TxDOT; Vince Huerta, GoBus; Robert Gil, Tyler Transit; and Erin Mansfield, Tyler Morning Telegraph.

**Martin Heines called the meeting to order at 2:02 pm.**

**Minutes:**

The minutes from the January 25, 2018 Transportation Policy Committee meeting were presented for approval.

Glenn Green moved, seconded by Scott Taylor, to approve the minutes. The minutes were approved by a unanimous vote.

**Discussion and Action:**

- 1. Consider approving a new Memorandum Of Understanding with Tyler Transit and TxDOT making provision of cooperative mutual responsibilities in carrying out the Metropolitan Planning Process and Performance Based Planning and Programming in the Tyler Metropolitan Planning Area and to provide a single agreement in accordance with federal law**

Mr. Howell presented the Memorandum Of Understanding stating that revisions added language related to performance based planning in accordance with Federal requirements. He said that, in general, the provisions of the MOU outlined that performance measures would be established by TxDOT or Tyler Transit, and the MPO had the option to adopt the same performance measures or develop its own.

Mr. Howell stated that the language in the MOU had been reviewed by legal representatives and executive staff members of Tyler Transit, the MPO and TxDOT who had reached consensus on the wording, and the Technical Advisory Committee recommended approval of the MOU by a unanimous vote.

Jeff Warr moved, seconded by Joe Carlyle, to approve the Memorandum Of Understanding with Tyler Transit and TxDOT. Motion carried with a unanimous vote.

## **2. Consider approving the Fiscal Year 2019-2022 Transportation Improvement Program (TIP)**

Mr. Howell presented the TIP stating that the document contained a new section outlining the performance measures as required by federal law. He also provided a list of major highway projects included in the plan which included:

- 2020 – City of Tyler bike stripe project
- 2020 – I20 ramp reversal and one-way frontage roads
- 2021 – Widen FM16 between US69 and CR481E
- 2021 – Widen FM2493 between Flint and Cherokee County line
- 2022 – Widen FM756 between Jeff Davis Drive and FM 346

Mr. Howell stated that an open house had been held on May 8, 2018 to kick off a 10-day comment period to receive public input, and that no public comments have been received. The Technical Advisory Committee recommended approval of the Fiscal Year 2019-2022 TIP by a unanimous vote.

Joe Carlyle moved, seconded by Scott Taylor, to approve the Fiscal Year 2019-2022 TIP. Motion carried with a unanimous vote.

## **Staff Updates:**

### **1. Executive Director's Report**

Mr. Howell presented the report notifying the Committee that, in accordance with federal requirements, the staff had begun the process to revise the Public Participation Plan. She stated that any update to this plan requires a 45 day public comment period which was kicked off on May 8, 2018, and the item will be brought for recommended action at the July meeting.

Mr. Howell notified the Committee that work had begun to prepare for the 2020 Census and Staff was developing a member list for the Complete Count Committee which is a team of community leaders and organizations brought together to design an outreach plan for hard-to-count populations.

Mr. Carlyle asked when the actual Census count would be taken. Mr. Howell replied that the count would be conducted throughout April of 2020. Mr. Carlyle asked about the Complete Count Committee's function. Mr. Howell explained that the Committee served to promote responding to the Census throughout the community prior to the count be taken.

### **2. Update on Active Transportation Plan – Active Tyler**

Mr. Bradberry provided the update stating that public engagement efforts had been kicked off in April which included meetings at UT Tyler and Tyler Junior College, a stakeholder meeting, and a public open house. He said the public engagement would wrap up at the beginning of July, and the consultant would begin drafting a network based on the feedback. He said there would be another round of stakeholder and public engagement on the draft network is prepared, and the plan is scheduled for adoption in January.

### **3. Upcoming Committee Dates**

Mr. Howell provided notice of the upcoming Technical Advisory Committee meeting on July 5, 2018 and the next Transportation Policy Committee meeting scheduled on July 26, 2018.

**The meeting adjourned at 2:17 p.m.**