

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
November 12, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, November 12, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor: Don Warren
Mayor Pro Tem: Lloyd Nichols
Councilmembers: Stuart Hene
Petra Hawkins
Shonda Marsh
James Wynne
Brad Curtis

City Manager: Edward Broussard
Deputy City Manager: Stephanie Franklin
Asst. City Manager: Keidric Trimble
City Attorney: Deborah G. Pullum
Deputy City Attorney: Steve Kean
Senior Asst. City Attorney: Alesha Buckner
Main Street Director: Amber Varona
Planning Director: Kyle Kingma
Chief Information Officer: Benny Yazdanpanahi
City Fire Chief: David Coble
Police Chief: Jimmy Toler
City Engineer: Darin Jennings
Engineering Services Director: Cameron Williams
Director of Parks & Recreation: Leanne Robinette
Director of Solid Waste, Transit: Leroy Sparrow
Transit Manager: Russ Jackson
Senior Management Analyst: Blake Cathey
City Clerk: Cassandra Brager

INVOCATION

The Invocation was given by Mayor Warren.

MINUTES

Motion by Councilmember Wynne to approve the September 24, 2025 minutes; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

RESOLUTION

R-1 Request that the City Council consider adoption of a Resolution committing the City to participating in an equivalent-match program for the replacement of the Boldt Avenue bridge at Black Fork Creek and to authorize the Mayor to execute an Advanced Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for the Old Bullard Road at West Mud Creek, Trib C Bridge Repair project to serve as the local match participation. **(R-2025-58)**

Motion by Councilmember Curtis; seconded by Councilmember Hawkins; motion carried 7 - 0 & approved as presented.

ORDINANCE

O-1 Request that the City Council consider conducting the annual investment policy review and consider adoption of an Ordinance amending Tyler City Code Chapter 2 by adopting the investment policy. **(O-2025-73)**

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

M-1 Request that the City Council consider receiving a presentation of the of the Half Cent Sales Tax 2025-2026 Annual Work Program and consider adopting the Half Cent Sales Tax 2025-2026 Annual Work Program.

Motion by Councilmember Curtis; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

M-2 Request that the City Council consider authorizing the City Manager to execute a Construction Manager at Risk contract with Hoar Construction for the general contractor management of the Downtown Tyler Community Space Improvement Project in the amount of \$349,491.00.

Motion by Councilmember Hene; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & denied as presented.

M-3 Request that the City Council consider authorizing the City Manager to enter into an agreement with HDR, Inc., to develop an East Grande, Old Omen, and Toll 49 Route Study for the Tyler Area Metropolitan Planning Organization in the amount of \$200,000.

Motion by Councilmember Curtis; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

M-4 Request that the City Council consider authorizing the City Manager to award Carahsoft Technology Corporation through Omnia Partners Contract # R240303 for the Samsara product as the telematics provider for the City of Tyler's fleet.

Motion by Councilmember Wynne; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

M-5 Request that the City Council consider authorizing the City Manager to award River North LLC (Via) as the primary vendor for any passenger trips provided for Tyler Transit.

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

BOARDS

B-1 Request that the City Council consider the appointment of a City representative to serve on the Smith County 9-1-1- Emergency Communications District Board of Managers for a two year term ending on December 31, 2027.

Motion by Councilmember Curtis to appoint Ron Shaffer; seconded by Councilmember Hawkins; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

C-A-1 Request that the City Council consider authorizing the City Manager to renew Action Cleaning of Tyler as the primary vendor for washbay chemicals and repairs, and AAA Sanitation as primary vendor to clean the grit traps.

C-A-2 Request that the City Council consider authorizing the City Manager to purchase two (2) Harley Davidson Police motorcycles with police equipment through Buyboard contract #724-23 from Longhorn Harley Davidson Grand Prairie, Texas for \$40,126.25 each for a total of \$ 80,252.50 for the Police Department to replace 17061 and 19062.

C-A-3 Request that the City Council consider authorizing the City Manager to approve the winning bidder of sealed bid 25-092 Central Point Group of Tyler, Texas to upfit 10 patrol units at a cost of \$25,590.77 each for a total cost of \$255,907.70.

C-A-4 Request that the City Council consider authorizing the City Manager to award Triple J as the successful bidder for bid 25-090 to provide external fueling for the City of Tyler fleet (non-credit card).

C-A-5 Request that the City Council consider authorizing the City Manager to award bid 25-089 to Maddi Rheas Cleaning to provide janitorial services to the Oakwood Complex in the amount of \$32,160.00 annually.

C-A-6 Request that the City Council consider authorizing the City Manager to approve Highly Detailed for various light-duty vehicle and bus washing and detailing services per bid 25-091.

C-A-7 Request that the City Council consider adoption of a Resolution authorizing the City Manager to execute a Multiple Use Agreement for construction activities within the Texas Department of Transportation Right-of-Way for the 2024/25 City of Tyler Pedestrian Access Improvement Project. **(R-2025-59)**

C-A-8 Request that the City Council consider authorizing the City Manager to ratify an expenditure in the amount of \$132,692.90 for the mandated annual water quality assessment fee to the Texas Commission on Environmental Quality.

- C-A-9** Request that the City Council consider authorizing the City Manager to ratify expenditures in the amount of \$115,461.20 for four (4) submersible pumps to be used in the emergency pump replacement for the Lake Palestine Water Plant Mudwells to be paid from the Water Production Department's 502-0744-744-0408 account.
- C-A-10** Request that the City Council consider authorizing the City Manager to add Addendums 4 and 5 adding the Innovation Pipeline Facility and the Municipal Court to the Downtown Janitorial Contract with Office Pride Janitorial.
- C-A-11** Request that the City Council consider authorizing the City Manager to approve a reconciliation change order that will decrease the contract amount by \$1,321,625.18 and release of final retainage payment in the amount of \$93,522.45 to Vortex Lining Services, LLC, for Sanitary Sewer Cleaning & Closed Circuit Television (CCTV), Years 6-8, TASB BuyBoard Contract #635-21.
- C-A-12** Request that the City Council consider authorizing the City Manager to purchase two (2) Elgin Crosswind I sweepers from Kinloch Equipment Sourcewell Contract 093021-ELG for \$330,332.00 each, a total purchase cost of \$ 660,644.00.
- C-A-13** Request that the City Council consider authorizing the City Manager to sign an indefinite right-of-way use agreement with Dogwood Park Holdings, LLC for the purpose of installing and maintaining a neighborhood sign in the City of Tyler right-of-way.
- C-A-14** Request that the City Council consider authorizing the City Manager to execute a construction contract with Reynolds and Kay, Ltd., for the construction of the VES Parking Lot Replacement Area D Project for the amount of \$492,917.60.
- C-A-15** Request that the City Council consider authorizing the City Manager to ratify an emergency expenditure in the amount of \$287,358.77 to J W Electric for electrical upgrades to the influent pumps, filter pumps, and aerators at the Westside Wastewater Treatment Plant.
- C-A-16** Request that the City Council consider authorizing the City Manager to purchase one (1) new International dump truck to add to the Stormwater fleet from Holt Truck through Sourcewell contract #060920-nvs for \$173,731.50.
- C-A-17** Request that the City Council consider authorizing the City Manager to approve a Reconciliation Change Order in the amount of \$17,534.76 for the final payment which releases the remaining retainage to Lone Star Equipment Company Inc., for the 2025 Seal Coat Project.
- C-A-18** Request that the City Council consider authorizing the City Manager to execute a reconciliation change order that will increase the contract amount by \$51,225.00 and the release of final retainage payment in the amount of \$16,618.50, with Capps-Capco Construction, for additional services related to the Charleston Lift Station Rehabilitation Project.

- C-A-19** Request that the City Council consider authorizing the City Manager to execute a Capital Improvement Project (CIP) construction contract with Reynolds and Kay, LTD for the Keaton Drainage Improvements project, Bid No. 24-014, decreasing the approved contract amount by \$21,814.26, from \$4,429,876.60 to \$4,408,062.34, and approve the release of retainage.
- C-A-20** Request that the City Council consider authorizing the City Manager to purchase one (1) new International HV607 Chassis from Holt Truck Sourcewell quote 060920-NVS For \$145,032.27, and a Gal Fab body with an Atlas loader from Texas Pack and Load Sourcewell contract 010825-PII for \$173,620.00.
- C-A-21** Request that the City Council consider authorizing the City Manager to declare certain designated vehicles as surplus and ready to be auctioned.
- C-A-22** Request that the City Council consider authorizing the City Manager to ratify the acceptance of a FY 2025 Texas Department of Transportation (TxDOT) Routine Airport Maintenance Program (RAMP) Grant totaling \$100,000.00 for general maintenance programs at Tyler Pounds Regional Airport.
- C-A-23** Request that the City Council consider authorizing the City Manager to approve Addendum #2 to the existing Inter-Local Agreement with East Texas Council of Governments (ETCOG) for a rate of \$45.00 per trip with a spending cap of \$200,000.00 to cover the cost of the Federal Transit Administration (FTA) 5310 Grant Urbanized Zone (UZA) operations and an agreement of mutual exchange of parking spaces.
- C-A-24** Request that the City Council consider authorizing the City Manager to execute an Additional Engineering Services Contract, in an amount not to exceed \$55,000, with Langan Engineering and Environmental Services, Inc. for the Consent Decree Group 7 Remedial Measures Implementation, Additional Service Request (ASR) 1.

Motion by Councilmember Curtis to approve the entire consent agenda items as presented; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

1. On the night of Thursday, October 30th, we had a traffic accident at the intersection of Old Bullard Road and Rice Road that caused the power outage that disabled the main electrical supply to the traffic signals. Back in the old days (the old days being last year), we would have had to call a staff person to go out there to bring a generator to power the traffic signal in order for the traffic signal to be operational, but because of improvements that we've been able to make through our Intelligent Transportation System Plan that's been funded through the Half-Cent Sales Tax fund we had the newly installed battery backup system in the traffic cabinet which were activated immediately and allowed the signals to continue operating without interruption. So, that was able to keep the police officer from having to call to direct traffic, from us having to go get a backup battery to put there, locate a generator, and so we were very proud to kind of see that in action. Making sure that that worked.
2. It got cold, it's getting hot again but we think it will get cold again and the Tyler Public Library and Tyler Animal Control are teaming up for this month and the beginning of December to collect as many blankets as possible to make sure that our furry friends at the shelter stay warm in the weather that as it gets cooler, and so if you have blankets that you'd like to be able to

- donate, we're taking those at the Tyler Public Library to be able to use at our animal shelter and with those people in need who might need blankets for their dogs or cats.
3. And then finally, we are excited to announce the installation of a permanent programmable lighting that's begun at the Tyler Municipal Rose Garden. We have the big reveal plan for Thursday, December 4th after the Rotary Christmas Parade, and with the tree lighting ceremony, as the garden will also be opened from 5 o'clock to 8 o'clock p.m. throughout December for festive family evening strolls and plenty of photo opportunities.
 4. Mayor Pro Tem Nichols thanked the Fire Department for sponsoring the Veterans luncheon yesterday.

EXECUTIVE SESSION- City Council convened into executive session at 9:36 am.

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

Notice is hereby given that the City Council may go into Executive Session in accordance with the following provision of the Government Code:

Under Texas Gov't Code Section 551.087 "Economic Development", deliberation regarding the following:

Ex Item #1 -Request that the City Council consider NORF Tax Abatement request, City of Tyler Reinvestment Zone and Chapter 380 Agreement

Ex Item #2 - Request that the City Council consider the Westside Place Public Improvement District Development Agreement with Bellwood 323 2019, L.P.

Any final action by the City Council will be taken in open session.

City Council reconvened from executive session at 10:50 am with no action taken.

ADJOURNMENT

Motion by Councilmember Wynne to adjourn the meeting at 10:50 am; motion carried 7 - 0 & approved as presented.

**DONALD P. WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS**

ATTEST:

CASSANDRA BRAGER, CITY CLERK

