

October 8, 2025

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
October 08, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, October 8, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor: Don Warren
Mayor Pro Tem: Lloyd Nichols
Councilmembers: Stuart Hene
Petra Hawkins
Shonda Marsh
James Wynne
Brad Curtis

City Manager: Edward Broussard
Deputy City Manager: Stephanie Franklin
Asst. City Manager: Heather Nick
City Attorney: Deborah G. Pullum
Deputy City Attorney: Steve Kean
Senior Asst. City Attorney: Alesha Buckner
Planning Director: Kyle Kingma
City Fire Chief: David Coble
Police Chief: Jimmy Toler
Traffic Engineer: Cameron Williams
Director of Utilities: Kate Dietz
Director of Parks & Recreation: Leanne Robinette
Director of Solid Waste, Transit: Leroy Sparrow
Transit Manager: Russ Jackson
Senior Management Analyst: Blake Cathey
City Clerk: Cassandra Brager

INVOCATION

The Invocation was given by Councilmember Hene.

MINUTES

Motion by Councilmember Wynne to approve the August 27, 2025 minutes; seconded by Councilmember Hawkins; motion carried 7-0 & approved as presented.

AWARDS

A-1 Request that the City Council consider recognizing the following baby for her months of service and commitment to the City of Tyler. She represents six months of service with the City of Tyler.

Natalia Hurtado, Infants at Work IAW Participant, six months

A-2 Request that the City Council consider accepting the 'Certificate of Achievement for Planning Excellence' from the American Planning Association - Texas Chapter.

Kyle Kingma, Planning Director – Stated that this is the 11th consecutive year that the City has received this recognition, and some of this has to do with having trained and qualified staff, as well as training appointed officials and our Planning Commissioners, who are here today. And also, a commitment by the City to adopt and implement plans throughout the City.

PRESENTATION

P-1 Request that the City Council consider receiving a presentation on the results and recommendations of the South Tyler Mobility Study.

Leslie Pollack, HDR- Gave a brief presentation on the South Tyler Mobility Study.

Cameron Williams, Traffic Engineer – Stated that South Tyler's congestion did not happen overnight. It's happened over time, and it's not going to be fixed overnight. It's going to take time. The study helped us quantify those and identify and prioritize things that we can do moving forward. And some of the projects will be City led.

MISCELLANEOUS

M-1 Request that the City Council consider adopting a Resolution casting votes to elect candidates to serve as members of the Smith County Appraisal District Board of Directors. (R-2025-53)

Councilmember Hawkins noted that this item needed to be clarified just to confirm the specific action that City Council is taking. City Manager, Ed Broussard, explained to the Council that this was part of a two-step process due to changes in the law. Council is nominating a candidate to the Smith County Appraisal Board of Directors today, and will later vote at a future date.

Motion by Mayor Pro Tem Nichols to nominate Mark Whatley as a Candidate for the Board; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

C-A-1 Request that the City Council consider authorizing the City Manager to approve the Co-op and Sole Source Purchasing list whereby the City of Tyler can take full advantage of purchasing any and all items available through the cooperative.

C-A-2 Request that the City Council consider authorizing the City Manager to renew Crow Towing as the primary vendor for towing services for Vehicle Services per bid 25-002 Annual Price Agreement for Wrecker Services.

- C-A-3** Request that the City Council consider authorizing the City Manager to renew Preferred On Site repair service as the primary vendor for welding services, Burns Welding and Fabrication as a secondary vendor for welding service, and award Platinum Auto Glass as the primary vendor for auto glass installation for sealed bid 25-001.
- C-A-4** Request that the City Council consider renewing the Annual Price Agreement for Fuel per Bid 21-027 to Mansfield Service Partners of Tyler, Texas (previously known as O'Rourke Petroleum) from October 1, 2025, through September 30, 2026.
- C-A-5** Request that the City Council consider authorizing the City Manager to award Hydraulic Power as the primary vendor for hydraulic services.
- C-A-6** Request that the City Council consider authorizing the City Manager to award multiple vendors for the Annual Price Agreement for Automotive and Equipment parts per bid 23-092.
- C-A-7** Request that the City Council consider authorizing the City Manager to renew multiple vendors for the Annual Price Agreement for various categories of automotive and truck services and repairs per bid 23-093.
- C-A-8** Request that the City Council consider authorizing the City Manager to award the annual price agreement for the purchase of Ford Products as needed from Core & Main LP for the fiscal year beginning October 1, 2025.
- C-A-9** Request that the City Council consider authorizing the City Manager to execute the annual Interlocal Agreement with the Northeast Texas Public Health District (NETHealth) for City support services to the District for FY 2025-26.
- C-A-10** Request that the City Council consider authorizing the City Manager to execute the Funding Amendment for FY 2025-26 to the Northeast Texas Public Health District Cooperative Agreement.

Motion by Councilmember Curtis; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

1. There's quite a bit of construction going on that the City's involved with. The first one is the police training facility. We're continuing to see substantial progress at the training facility as far as updates that we're doing over there. Construction crews are currently working on paint preparation, exterior wall preparation, the new roof and electrical work, and HVAC installation. If you get a chance to drive by there, It's actually quite remarkable as they're starting now to put on kind of the new extended wall up at the front. And so that's looking really good. The IT building renovation, the renovations for the new Information Technology Department building are moving forward. Those renovations include relocating equipment to lighten the load on the third floor of City Hall. Projected completion date for the new building is set for April of 2026. And that's for the facility that's right over here on Locust Street, about three blocks east of City Hall here.

existing stone home structure as possible and exploring the viability of making it an open-air pavilion. In February, we met with a forensic structural engineer, and based on the findings, the stone and wooden structure were not structurally sound enough to meet the standards required by the International Building Code and ADA requirements. Unfortunately, this means the plans needed to be altered based on the engineering recommendations to ensure safety and accessibility for park visitors. Demolition has begun, and we will salvage as much of the existing stone and wood that we can to utilize in the park design. We'll also be adding a beautiful bronze plaque to ensure that we are honoring both the Stewart home and the Stewart family for their incredible contributions to the City of Tyler and beyond.

3. And then, beginning on October 15th, our Polish Sister City delegation will begin their visit. We will be hosting a six-person delegation from the Sister City in Poland, Jelenia Góra. The delegation will have six full days here in Tyler, and to be able to experience this community. The general focus of each day will be day one will be local government. Then day two will be the Rose Garden. Day three, UT Tyler. Then day four, Rose Festival. Day five, Parks Tour and the Caldwell Zoo. And day six will be TJC, Christus, and the UT School of Medicine. On that October 15th, that Wednesday, so next week, they'll be dropped off here at nine o'clock, and we'll have as many of our employees out as far as waving flags and cheering them on as they come in to meet the Mayor and even the City Council that may be wanting to attend and do your best Polish.
4. And then last night, an incredible time throughout the City was had with National Night Out. We appreciate the Mayor and City Council for their support of National Night Out. The Police Department, the Crow unit, does great work in putting that together. And fun was had by all. There are videos of, as far as the bucking bull, which was not, thankfully, a real one. But some of our officers did try to ride it, and they did their best. I think they got eight seconds. And so, but we appreciate the City Council's support of that, and we appreciate the work the Police Department does in putting that event together.

Mayor Warren- Stated back to what Ed was talking about with the Polish Delegation coming. It's something that our Tyler Sister Cities Board has worked on a lot over the last couple of months. And it, having, you know, entertaining these folks for six days from morning till night is a big deal. And, you know, when we've gone to other sister cities, we've taken gifts, and there's been a formal gift exchange. And it's always a formal diplomatic, it's that the mayors get together and we exchange gifts. And it's always a formality. So, any of y'all that are around next Wednesday morning at 9 o'clock and want to be here, we have Polish flags, we have American flags to hold as they walk through the halls and make it a real celebration. And Cassie Edmonds has done a mosaic rose that's just an 8x10. And this is a gift that will be from the City of Tyler to Jelenia Góra that they will take home and put it in the display case. And it's much more than just a paperweight. It's a symbol of the City of Tyler. So, any of y'all that are around 9 o'clock next Wednesday, we'd love to have you. So, all that being said, I will entertain a motion to adjourn.

ADJOURNMENT

Motion by Mayor Pro Tem Nichols to adjourn the meeting at 9:37 a.m.; motion carried 7 - 0 & meeting adjourned.

ATTEST:


CASSANDRA BRAGER, CITY CLERK




DONALD P. WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS