

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
September 10, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, September 10, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Don Warren
Mayor Pro Tem:	Lloyd Nichols
Councilmembers:	Stuart Hene
	Petra Hawkins (absent)
	Shonda Marsh (absent)
	James Wynne
	Brad Curtis

City Manager:	Edward Broussard
Asst. City Manager:	Heather Nick
Asst. City Manager:	Keidric Trimble
City Attorney:	Deborah G. Pullum
Director of Organizational Development:	Regina Y. Moss
Main Street Director:	Amber Varona
Planning Director:	Kyle Kingma
Chief Information Officer:	Benny Yazdanpanahi
City Fire Chief:	David Coble
Police Chief:	Jimmy Toler
City Engineer:	Darin Jennings
Traffic Engineer:	Cameron Williams
Project Engineer:	Cody Bain
Director of Utilities:	Kate Dietz
Director of Parks & Recreation:	Leanne Robinette
Senior Management Analyst:	Blake Cathey
City Clerk:	Cassandra Brager

INVOCATION

The Invocation was given by Councilmember Curtis.

MINUTES

Motion by Councilmember Wynne; seconded by Councilmember Curtis to approve the July 23, 2025, minutes; motion carried 5 - 0 & approved as presented

AWARDS

A-1 Request that the City Council consider recognizing the following baby for her months of service and commitment to the City of Tyler. She represents 6 months of service with the City of Tyler.

Olivia Alacorn, Infants at Work, 6 months of service

HEARING

- H-1 Request that the City Council consider conducting a public hearing to consider the creation of Valencia Hotel/ Reinvestment Zone #5 and consider adopting an Ordinance creating the Reinvestment Zone. (O-2025-55)**

Mayor Warren opened the public hearing at 9:08 am and closed the public hearing at 9:08.6.

Motion by Councilmember Hene; seconded by Councilmember Curtis; motion carried 5 - 0 & approved as presented.

ORDINANCE

- O-1 Request that the City Council consider adopting an Ordinance amending Tyler City Code Chapter 2 to adopt amended guidelines and criteria for tax abatement. (O-2025-56)**

Motion by Councilmember Curtis; seconded by Councilmember Hene; motion carried 5 - 0 & approved as presented.

- O-2 Request that the City Council: 1) consider conducting a public hearing on the Fiscal Year 2025-2026 proposed budget, 2) consider adopting the Fiscal Year 2025-2026 proposed budget by roll-call vote, and 3) consider authorizing the City Manager to execute the outside agency contracts for Fiscal Year 2025-2026. (O-2025-57)**

City Manager, Edward Broussard – Gave a brief presentation on the Fiscal Year 2025-2026 Proposed budget.

Mayor Warren opened up the public hearing at 9:13 a.m. and closed the public hearing at 9:14 a.m. with no one coming forward to speak.

Councilmember Hene made the motion to adopt the proposed fiscal year 2025-2026 annual budget and authorize the City Manager to execute particular outside agency contracts budgeted for fiscal year 2025-2026; seconded by Mayor Pro Tem Nichols; motion carried 5-0.

Councilmember Hene – Aye
Councilmember Hawkins – Absent
Councilmember Marsh – Absent
Councilmember Wynne- Aye
Mayor Pro Tem Nichols – Aye
Councilmember Curtis – Aye
Mayor Warren - Aye

Councilmember Curtis made the motion to ratify the property tax increase reflected in the fiscal year 2025-2026 budget; seconded by Councilmember Wynne, motion carried 5-0.

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Councilmember Hene – Aye
Councilmember Hawkins – Absent
Councilmember Marsh – Absent
Councilmember Wynne- Aye
Mayor Pro Tem Nichols – Aye
Councilmember Curtis – Aye
Mayor Warren - Aye

- O-3 Request that the City Council consider conducting a public hearing, adopting an Ordinance setting the property tax rate for Fiscal Year 2025-2026 at \$.236452 per \$100 valuation by roll-call vote. (O-2025-58)**

Mayor Warren opened up the public hearing at 9:15 am and closed the public hearing at 9:16 am with no one coming forward to speak.

Councilmember Wynne made the motion to approve that the property tax rate be increased by the adoption of a tax rate of \$0.236452, which is effectively a 3.5% percent increase in the tax rate; seconded by Councilmember Curtis; motion carried 5-0.

Councilmember Hene – Aye
Councilmember Hawkins – Absent
Councilmember Marsh – Absent
Councilmember Wynne- Aye
Mayor Pro Tem Nichols – Aye
Councilmember Curtis – Aye
Mayor Warren - Aye

- O-4 Request that the City Council consider adopting an Ordinance amending and updating fees and other applicable adjustments to Tyler City Code Chapter 8 relating to Parks, Chapter 9 relating to the Library, and Chapter 19 relating to Water and Sewer.**

Mayor Pro Tem Nichols made the motion to adopt an Ordinance amending and updating fees and other applicable adjustments as presented in the budget; seconded by Councilmember Curtis; motion carried 5-0 & approved as presented. (O-2025-59)

MISCELLANEOUS

- M-1 Request that the City Council consider authorizing the City Manager to execute an engineering contract with Applied Research Associates (ARA), Inc., to provide the city-wide pavement condition assessment and five-year pavement maintenance plan for the total contract amount of \$245,000.00.**

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Curtis; motion carried 5 - 0 & approved as presented.

- M-2 Request that the City Council consider authorizing the City Manager to execute additional design services with Fitzpatrick Architects in the amount of \$616,300 and Halff in the amount of \$1,192,100 for the Downtown Improvement Project.**

Motion by Councilmember Curtis; seconded by Councilmember Hene; motion carried 5 - 0 & approved as presented.

- M-3 Request that the City Council consider authorizing the City Manager to approve funds for Work Order No. 5 with Kimley-Horn and Associates, Inc., in an amount not to exceed \$434,000.00 to provide engineering services for the Americans with Disabilities Act ADA Self-Evaluation and Transition Plan.**

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Wynne; motion carried 5 - 0 & approved as presented.

BOARD APPOINTMENTS

- B-1 Request that the City Council consider recommendations for appointment and re-appointment of members to the various City Boards.**

City Clerk, Cassandra Brager- Presented City Council with the recommendation list from the boards and commissions training held in a public meeting held on August 13 for the City Council to approve the recommendations from Board Liaisons. (see attached)

Motion by Councilmember Curtis to approve the entire recommendation list as presented; seconded by Mayor Pro Tem Nichols; motion carried 5 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1 Request that the City Council consider authorizing the City Manager to execute a software licensing contract with Decision Optimization Technology - United States, L.P. (DOT-US), to provide the pavement management software solution for a three-year term for the total contract amount of \$95,000.00.**
- C-A-2 Request that the City Council consider authorizing the City Manager to approve the reconciliation change order that will reduce the total contract price by \$72,299.00 for the West 2nd Elevated Storage Tank Rehabilitation Bid No. 24-023 and release retainage in the Final Pay Estimate.**
- C-A-3 Request that the City Council consider authorizing the City Manager to ratify an expenditure in the amount of \$45,884.03 for the emergency replacement of the ammonia gas feeder at the Lake Palestine Water Plant.**
- C-A-4 Request that the City Council consider authorizing the City Manager to ratify an expenditure in the amount of \$19,068.36 for the emergency replacement of the**

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chlorine gas regulator system at the Lake Palestine Water Plant. This will be paid for out of the Water Production Department's operating budget.

- C-A-5** Request that the City Council consider authorizing the City Manager to ratify an expenditure in the amount of \$205,388 to replace two mudwell isolation valves at the Lake Palestine Water Treatment Plant (LPWTP).
- C-A-6** Request that the City Council consider authorizing the City Manager to purchase a 74" mower from Kinloch equipment for the Airport to replace unit 13540 for a total cost of \$42,601.98, Sourcewell contract 031121-GNR.
- C-A-7** Request that the City Council consider authorizing the City Manager to purchase one 320P backhoe from Doggett Sourcewell Contract 011723-JDC for the Storm Water Department for a purchase price of \$128,881.57.
- C-A-8** Request that the City Council consider authorizing the City Manager to purchase two (2) Elgin Crosswind 1 sweepers from Kinloch Equipment Sourcewell Contract 093021-ELG for \$275,524.00 each, a total purchase cost of \$ 551,048.00.
- C-A-9** Request that the City Council consider authorizing the City Manager to approve the purchase of one Rough Terrain Vehicle (RTV) from Lowe Tractor for the Streets & Stormwater Department for a total purchase price of \$23,533.85 through Sourcewell Contract #12624-kba.
- C-A-10** Request that the City Council consider authorizing the City Manager to award an annual contract to Core & Main LP for the purchase of Neptune water meters, register units, and accessories during Fiscal Year 2025-2026 as needed.
- C-A-11** Request that the City Council consider authorizing the City Manager to extend the annual price agreement to Unifirst Corporation for uniform/floor mat rental for one year beginning October 1, 2025.
- C-A-12** Request that the City Council consider authorizing the City Manager to approve the agreements with various cooperative groups, whereby the City of Tyler can take full advantage of purchasing any and all items available through the cooperatives and to award the purchase of office supplies, furniture and copy paper, by utilizing multiple contracts, to Ables-Land Inc. through FirstChoice Coop, ODP Business Solutions through OMNIA, Staples through Sourcewell and purchase products from Amazon through the OMNIA coop for the fiscal year, October 1, 2025, thru September 30, 2026.
- C-A-13** Request that the City Council consider authorizing the City Manager to award the purchase of Conbraco/Apollo Double Check Detector Assemblies to MacArthur Gauge, Incorporated during the Fiscal Year 2025-2026.

- C-A-14** Request that the City Council consider authorizing the City Manager to declare Tyler Water Utilities and Traffic Sign Shop scrap brass, copper, water meters, ductile iron, cast iron, and miscellaneous metals as surplus and extend Bid Number 24-032 to Tyler Iron & Metal Co., Inc. of Tyler, Texas for the fiscal year beginning October 1, 2025.
- C-A-15** Request that the City Council consider authorizing the City Manager to purchase one Isuzu chassis from local vendor Hall Truck Center through TIPS Contract # 230802 (chassis only) for a purchase price of \$67,941.64.
- C-A-16** Request that the City Council consider authorizing the City Manager to execute an Engineering Contract with the Pipeline Analysis, LLC for Amendment No. 1, Renewal No. 2, with a projected cost of \$1,508,571.48 for support of Consent Decree requirements and the Wastewater Collection System's Capacity, Management, Operations, and Maintenance (CMOM) Program.
- C-A-17** Request that the City Council consider authorizing the City Manager to award the various annual price agreements to the vendors listed for Ductile Iron (DI) Fittings, DI Pipe, Water Meter Boxes / Lids, and Water and Sewer New Install and Repair Products for the fiscal year beginning October 1, 2025.
- C-A-18** Request that the City Council consider authorizing the City Manager to approve the purchase of YubiKeys for implementing two-factor authentication across the City's information technology systems.
- C-A-19** Request that the City Council consider authorizing the City Manager to approve and sign the resubdivision of Lot 20, Eastside Subdivision No. 5, Lake Tyler, to form Lots 20A, 20B, 20C, and 20D.
- C-A-20** Request that the City Council consider authorizing the City Manager to execute a construction contract with A-10 Construction and Land Improvement, LLC, for the construction of the Median Infill and Southside Park Handicap Parking Expansion Project in the amount of \$128,235.00.

Motion by Councilmember Curtis to approve the entire consent agenda as presented; seconded by Councilmember Wynne; motion carried 5 - 0 & approved as presented.

CITY MANAGER'S REPORT

1. Mayor and Council, as was made and mentioned earlier, the groundbreaking was held a couple of Fridays ago for the Downtown Renovation Project and that went off very well. We were very excited about the number of people who came out to show support for that project. One of the ways that we're continuing to show support for our local businesses downtown is through a new program that our Downtown Tyler and Main Street Department has started, which is the Cash Mob Series. So, it's a monthly promotional

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campaign aimed at encouraging residents, visitors and workers to spend locally in energized downtown Tyler. So, one day each month, community members are invited to join the Cash Mob Movement by shopping, dining and supporting a participating downtown Tyler business. And so, for this month, on Wednesday, September 17th, at Heritage East at Culture East Texas, a local restaurant on the Square, they will be doing a Cash Mob Program there. So, feel free to eat there before September 17th, but if you can, go there to enjoy that. Heritage East is owned locally by Chef Lance McWhorter, an East Texan native as well as a Veteran. So, we're very excited about that opportunity to participate with that one.

2. Lots of different activities coming up at Tyler Arts Festival. You will see that here at the Caldwell Arts Academy parking this weekend from 10 a.m. to 5 p.m. This is a project that started up about two years ago and having the Tyler Arts Festival of art, music and just different activities there. And so, we're proud to kind of partner with Caldwell School there to be able to do that. So, that was a free event that we encourage the community to come be part of.
3. The other thing that is going on in the community is also the Tyler Film Festival. So, this is the 2025 Tyler Film Festival. It is on September 12th and the 13th. And so, we have lots of different as far as films that have been put in contention for the film festival. And it is a great event. If you're able to be part of that at Liberty Hall, please do.
4. And then there's also just numerous different projects going on around town. One I want to highlight though is kind of our pedestrian signal and ADA Curb Ramp Projects that we're doing. You're seeing these kind of throughout the city right now. Progress continues on these improvement projects at five different key intersections throughout the City of Tyler. And to date, curb ramps and pedestrian signal foundations and poles have been successfully installed at the following locations that you'll see. At Old Jacksonville Highway and Saint Brook Drive at that intersection. And also, at Loop 323 and South Broadway Avenue. In fact, those two intersections should be open today with the work that's being done on that. Other ones that you see construction continuing on that will be finished relatively soon are at Beckham Avenue and East 5th Street. That intersection, Beckham Avenue and Front Street. And then also Front Street and Glenwood Boulevard. And so, we're very excited about those projects and making it as far as easier for pedestrians to move about and also to have that ADA Accessibility fully there at those intersections.

ADJOURNMENT

Motion by Mayor Pro Tem Nichols to adjourn the meeting at 9:36 am; seconded by Councilmember Wynne; motion carried 5 - 0 & meeting adjourned.



**DONALD P. WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS**

ATTEST:

September 10, 2025

Cassandra Brager
CASSANDRA BRAGER, CITY CLERK

