

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
August 13, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, August 13, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor: Don Warren
Mayor Pro Tem: Lloyd Nichols
Councilmembers: Stuart Hene
Petra Hawkins
Shonda Marsh
James Wynne
Brad Curtis

City Manager: Edward Broussard
Deputy City Manager: Stephanie Franklin
Asst. City Manager: Heather Nick
Asst. City Manager: Keidric Trimble
City Attorney: Deborah G. Pullum
Senior Asst. City Attorney: April Earley
Senior Asst. City Attorney: Alesha Buckner
Director of Organizational Development: Regina Y. Moss
Police Chief: Jimmy Toler
City Engineer: Darin Jennings
Director of Utilities: Kate Dietz
Director of Parks & Recreation: Leanne Robinette
Director of Solid Waste, Transit: Leroy Sparrow
Senior Management Analyst: Blake Cathey
City Clerk: Cassandra Brager

INVOCATION

The Invocation was given by Mayor Warren.

MINUTES

Motion by Councilmember Curtis to approve the June 25, 2025 minutes; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

PRESENTATION

P-1 Request that the City Council:

- 1) Consider receiving a presentation of the Fiscal Year 2025-2026 Proposed Budget;
- 2) Consider voting to place proposals to adopt an ad valorem tax rate and adopt the final fiscal year 2025-2026 budget as action items for the September 10, 2025 City Council meeting, and;

Motion by Councilmember Hene to schedule public hearings on the proposed property tax rate of 23.6452 cents per \$100 of assessed value and the proposed budget on the August 27 and September 10, 2025 Council agendas; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

3) Consider voting to schedule public hearings on the proposed property tax rate and the proposed budget on the agendas for the August 27, 2025 and September 10, 2025 City Council Meetings.

Motion by Councilmember Curtis for placing adoption of the tax rate and the 2025-2026 budget as action items on the September 10, 2025, Council agenda; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

ORDINANCE

O-1 Request that the City Council consider adopting an Ordinance amending Tyler City Code Chapter 12 by updating certain fees related to Tyler Pounds Regional Airport, including land lease rates for areas surrounding the North Terminal Site, fuel farm land rental fees, fuel flowage fee and the maximum daily parking fee for long-term parking, and making other clean-up and formatting changes. **(O-2025-46)**

Motion by Councilmember Hawkins; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

M-1 Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed \$2,806,600, with Pape Dawson Consulting Engineers LLC for the Consent Decree Group 8 Remedial Measures Implementation and to adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-47)**

Motion by Councilmember Curtis; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

M-2 Request that the City Council consider authorizing the City Manager to execute a construction contract for the Settlers Landing/Centennial Parkway Extension project to Fritcher Construction for a total contract price of \$1,176,983.40 and authorize funding from the Wayfare Cumberland Park escrow account to pay for the Centennial Parkway extension.

Motion by Councilmember Curtis; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

M-3 Request that the City Council consider authorizing the City Manager to execute a contract with C&A Construction, LLC in the amount of \$16,179,339.80 for the Consent Decree Capacity Work Group 2 Sewer Site 13c1 Improvements, Bid 25-072 and to adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-48)**

Motion by Councilmember Curtis; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

- M-4** Request that City Council consider authorizing the City Manager to execute the Development Agreement between the City of Tyler and the Tyler Economic Development Council (TEDC) for the development of the 282-acre Wisenbaker Tract, with a total cost to the City for the sanitary sewer improvements of not to exceed \$992,353.84.

Motion by Councilmember Marsh; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the City Manager to ratify a reconciliation change order that will increase the contract amount by \$28,700.00 and the release of final retainage payment in the amount of \$33,874.10 to Gracon Construction, Inc. for the construction of the Southside Wastewater Treatment Plant Improvements.

Motion by Councilmember Hene; seconded by Councilmember Nichols; motion carried 7-0 & approved as presented.

- C-A-2** Request that the City Council consider authorizing the City Manager to execute a construction contract with Rub-A-Dub Plumbing, for the construction of the VES Sewer Line Replacement Project in the amount of \$170,269.00.

- C-A-3** Request that the City Council consider authorizing the City Manager to execute Change Order No. 1 for the Shackleford Creek Lift Station Improvements project (24-017) in the amount of \$29,964.00 to increase the total contract amount to \$1,422,145.00 for additional Stormwater Pumping Capacity.

- C-A-4** Request that the City Council consider authorizing the City Manager to approve the purchase of one Rough Terrain Vehicle (RTV) from Lowe Tractor for the Airport for a total purchase price of \$14,060.64 through Sourcewell Contract #12624-kba.

- C-A-5** Request that the City Council consider authorizing the City Manager to ratify the contract with Hi-Lite Airfield Services LLC, for \$72,322.10 to repaint the surface painted markings on Runway 13-31 at Tyler Pounds Regional Airport.

- C-A-6** Request that the City Council consider authorizing the City Manager to execute Work Order #6 on Contract #104066 to KSA Engineers, Inc., to provide engineering services for the Air Traffic Control Tower (ATCT) Environmental Assessment for a total cost of \$198,220.00 at Tyler Pounds Regional Airport.

- C-A-7** Request that the City Council consider authorizing the City Manager to execute the second contract extension with USIC Locating Services, LLC for locating and

marking water, sewer, and stormwater underground facilities in a new contract amount not to exceed \$500,000, Buyboard Contract Number 632-20.

C-A-8

Request that the City Council consider authorizing the City Manager to approve Change Order #1 with C&A Construction, LLC that will increase the contract amount by \$1,612,104.00 for the Consent Decree Group 5 Remedial Measures Open Cut, Bid 23-039.

Motion by Councilmember Curtis to approve C-A-2 through C-A-8 as presented; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

- 1.** During the month of July, Animal Services waived adoption fees if the potential adopter donated box fans. Over 60 box fans were collected for PATH and their Beat the Heat Fan Drive. You know, one of the things about our Animal Control guys that I always like to brag about is that they definitely do care about animals. That's the reason they're in the business that they are. Their care for humans is also extraordinary. And so, it is amazing how much they understand and want to help our community at all times.
- 2.** With the July 4th flooding and the horrible incidents that happened in Kerrville and down in Kerr County, we worked through and the Council has been good enough to provide funding and assistance for us to be able to work with the State, so that we can be called out when needed. And with that, the Tyler Fire Department's Battalion Chief, Cordell Parker, was deployed to Kerrville, Texas, on July 12 with the Texas Department of Emergency Management's Incident Management Team to assist with the rescue and recovery efforts from the catastrophic flooding in that area. He worked with TDEM's planning division on location, preparing and developing the incident action plan for each operational period. His training and knowledge in incident management was a great asset for the City of Tyler and for those working to restore the communities down in the Hill Country. So, we were glad to be able to send Cordell down there as part of the Texas Department of Emergency Management's program, and he was a great asset and help to the community through that time while he was deployed there.
- 3.** Our Library, you know, works very hard for their Summer Reading Challenge, and they had a great Summer Reading Challenge this year with 1,566 registrations and 359 children, and 65 adults completing the challenge. All age ranges this year had a bingo card full of fun challenges such as trying out new book genres and themes, reading outside, designing a new book cover, and more. For completing the challenge, children received a goodie bag and a book were eligible for raffle prizes, and adults were eligible for raffle prize baskets. We're grateful for all the support we've received for the community, for the challenge, for our Library Friends' Group, the East Texas Communities Foundation, a Dollar General grant, and many community sponsors.
- 4.** Finally, last week, the Council was able to end the community participation in the School is Cool, and all 2,000 school supply backpacks were distributed. Over 4,000 people came through. The majority of the families took advantage of the free services as well, such as haircuts, vision screenings, back-to-school photos, and immunizations. They also love getting their free Kona Ice. Every year, this event gets better, and this year was said to be the best one yet. From the flow of the event to the volunteers, the Police Department, and not having to stand in line so long, we had lots of compliments, and the media coverage was great, also. Several parents were interviewed, saying it was a blessing, and they appreciated it. So, we were very excited about the work that the community put into School is Cool.
- 5.** As the Mayor noted, today is the first day of Tyler ISD, and it is probably a little bit of organized chaos out there on the streets this morning, but everything seems to have gone well. Now the kids

are in school, the thunder can come. But it is one where we were very appreciative of the community's support for our children and just in helping them have a great school year this year.

EXECUTIVE SESSION – City Council convened into executive session at 9:55 am

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

Notice is hereby given that the City Council may go into Executive Session in accordance with the following provisions of the Government Code:

Under Tex. Gov't Code Section 551.074 "Personnel Matters" deliberation regarding the following:
The employment, duties and evaluation of the City Manager.


Any final action by the City Council will be taken in open session.

City Council reconvened from executive session at 10:26 am with the following action...

Motion by Councilmember Curtis; to approve the City Manager's revised employment agreement and to approve the separate City Manager's severance agreement; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

ADJOURNMENT

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Curtis to adjourn the meeting at 10:26 am; motion carried 7 - 0 & approved as presented.


DONALD P. WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS

ATTEST:


CASSANDRA BRAGER, CITY CLERK

