

# CITY COUNCIL AGENDA



**Wednesday, September 24, 2025**  
**9:00 am**



## CITY COUNCIL

**Donald P. Warren, Mayor**  
**Stuart Hene, District 1**  
**Petra Hawkins, District 2**  
**Shonda Marsh, District 3**  
**James Wynne, District 4**  
**Lloyd Nichols, District 5**  
**Brad Curtis, District 6**



## CITY COUNCIL MEETING AGENDA

### CITY COUNCIL CHAMBERS - CITY HALL

City Hall, City Council Chambers  
212 N. Bonner Avenue, 2nd Floor  
Tyler, Texas

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Wednesday, September 24, 2025 9:00 am

Internet website <http://www.cityoftyler.org> and Cable Access Channel 3

Please call (903) 531-1250 if you need assistance with interpretation or translation for this City meeting.

*Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1250.*

#### AMERICANS WITH DISABILITIES ACT NOTICE

The City of Tyler wants to ensure that City Council Meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to attend a City Council meeting, please contact the City Manager's Office at 903.531.1250, in advance so accommodations can be made.

#### COURTESY RULES

Thank you for your presence. The City Council appreciates your interest in Tyler City Government. To ensure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, Administrative Staff, News Media, Citizens and Visitors. If you wish to address the Council, please fill out the information on the IPAD located outside the Council Chambers. Speakers will be heard as the individual item(s) in which they have registered an interest come before the Council. Your remarks will be limited in duration depending on the number of people wanting to speak on a particular item. Comments to the City Council should only be made from the podium. This will ensure that the comments are picked up by the microphones and are made a part of the official record. Delay or interruption of the proceedings will not be tolerated.

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **MINUTES**

Request that the City Council consider approving the minutes of the regular called meeting of the City Council of the City of Tyler, Texas, held on August 13, 2025, and the minutes of the City Council Boards and Commission Work session/Training held on August 13, 2025.

## **AWARDS**

**A-1** Request that the City Council consider recognizing the following employees for their years of service and commitment to the City of Tyler. They represent 165 years of service with the City of Tyler.

Michael Malone, Police Lieutenant IV, 30 years of service; John Rains, Fire Driver Engineer IV, 25 years of service; Dustin Goodwin, Fire Senior Captain II, 25 years of service; Michael Jordan, Groundskeeper, 25 years of service; Karen Reasoner, Accountant, 20 years of service; Claudia Rodriguez, Billing Supervisor, 20 years of service; Aaron Cockrell, PS Communications Supervisor, 20 years of Service

**A-2** Request that the City Council consider recognizing the following baby for her months of service and commitment to the City of Tyler. She represents six months of service with the City of Tyler.

Sofia Terrazas, Infants at Work IAW Participant, six

months **PRESENTATION**

**P-1** Request that the City Council consider accepting the Gold Star Affiliate Award from Keep Texas Beautiful.

## **ZONING**

**Z-1** S25-003 TAE WAN PARK (3521 SOUTH BROADWAY AVENUE)  
Request that the City Council consider adoption of an Ordinance for a Special Use Permit to allow for a food park.

**Z-2** Z25-020 OLVI LANDAVERDE (3101 SHAW STREET)  
Request that the City Council consider adoption of an Ordinance approving a zone change from R-1A, Single-Family Residential District to R-1D, Single-Family Detached and Attached Residential District.

**Z-3** Z25-021 LETC VENTURES LLC (422 REEVES STREET)  
Request that the City Council consider adoption of an Ordinance approving a zone change from R-1B, Single-Family Residential District to R-2, Two-Family Residential District.

**Z-4** Z25-022 REGINALD JENKINS (1310 AND 1314 CLAUDE STREET)

Request that the City Council consider adoption of an Ordinance approving a zone change from R-MF, Multi-Family Residential District to R-1D, Single-Family Detached and Attached Residential District.

### **ORDINANCE**

- O-1** Request that the City Council consider adoption of an Ordinance amending the Fiscal Year 2024-2025 Budget for various projects relating to Tax Increment Reinvestment Zone 3 (TIRZ 3).
- O-2** Request that the City Council consider adoption of an Ordinance amending Tyler City Code Chapter 2 by increasing the dollar amount required for competitive bidding from over \$50,000.00 to over \$100,000.00 to reflect recent changes in State law, and also increasing the dollar amount for municipal expenditures requiring City Council approval from over \$50,000 to over \$100,000.00.

### **BOARD APPOINTMENTS**

- B-1** Request that the City Council consider making appointments and re-appointments to the Animal Control Board, Historical Preservation Board, Keep Tyler Beautiful Board and the Traffic Safety Board.

### **CONSENT**

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider approving an Interlocal Agreement with Smith County 911 Emergency Communications District for the continuation of the Smith County GIS Consortium effort.
- C-A-2** Request that the City Council consider adopting an updated Resolution approving the continued participation in the Texas State Department of Information Resources (DIR) Program and General Services Commission Local Government Purchasing Program. Also, request that the City Council consider authorizing the City Manager to renew several annual leases and to utilize various vendors as sole source for parts and service for technology equipment including computers, software, and telephones for FY 2025-2026.
- C-A-3** Request that the City Council consider authorizing the City Manager to approve the purchase of one Rough Terrain Vehicle (RTV) from Lowe Tractor for Stormwater for a total purchase price of \$23,533.85 through Sourcewell Contract #12624-kba.
- C-A-4** Request that the City Council consider authorizing the City Manager to award sole source procurement to Martin Marietta, for Tyler 1L concrete during Fiscal Year 2025-2026.
- C-A-5** Request that the City Council consider adopting an Ordinance approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division, regarding the Company's 2025 rate review mechanism ("RRM") filing.

- C-A-6** Request that the City Council consider authorizing the City Manager to execute a two-year agreement for a total cost of \$69,700 with Grammarly for 200 licenses under their Business Enterprise Service.
- C-A-7** Request that the City Council consider authorizing the City Manager to purchase commercial containers from Wastequip through Sourcewell Contract #010825 in the amount of \$114,119.
- C-A-8** Request that the City Council consider authorizing the City Manager to award sealed bids opened August 26, 2025, to the referenced bidders for the annual price agreements and for the purchase of various water treatment chemicals for the fiscal year October 1, 2025, through September 30, 2026.
- C-A-9** Request that the City Council consider authorizing the City Manager to approve the use of Analytical Environmental Laboratories, of Tyler, TX, as the sole source for certain testing during fiscal year 2025-2026 to be funded by the Water Production Department.
- C-A-10** Request that the City Council consider authorizing the City Manager to enter into a contract with McGriff for Property and Casualty Insurance in the amount of \$1,376,142, Hibbs Hallmark and Company for Cyber and Excess Workers Compensation Insurance in the amount of \$179,241, CAS for Workers Comp Third Party Claim Administration in the amount of \$53,160, Innovative Risk Management for Prop & Casualty Third Party Claim Administration in the amount of \$45,665 and Bosworth and Associates for the purchase of Special Events Liability Insurance with a deposit premium of \$2,000 for Fiscal Year 2025-2026 with two one-year renewal options.
- C-A-11** Request that the City Council consider authorizing the City Manager to purchase one (1) new Stepp Pothole Patcher truck to replace unit 13210 from Kinloch through Sourcewell contract #050625-SMC for the total amount of \$262,473.00.
- C-A-12** Request that the City Council consider authorizing the City Manager to execute the Lake Tyler Residential House Lease between the City of Tyler and Peppard Properties Ltd d/b/a/ The Boulders at Lake Tyler.
- C-A-13** Request that the City Council consider adopting a Resolution appointing Jose Serpa Alvarez, MD, MS, PHD, as the Smith County Local Health Authority and authorizing Mayor Warren to sign the required State of Texas Certificate of Appointment.
- C-A-14** Request that the City Council consider authorizing the City Manager to apply for and accept funding under the Comprehensive Traffic Enforcement Grant Program administered by the Texas Department of Transportation.
- C-A-15** Request that the City Council consider authorizing the City Manager to award the annual price agreements for Red Select, Washed Sand, Asphalt and Street Material, Sak-Crete & Portland, Crushed Limestone and Cold Laid Asphalt for one year beginning October 1, 2025.
- C-A-16** Request that the City Council consider authorizing the City Manager to award a

contract in the amount of \$187,826.00 to Curtis-McKinley Roofing and Sheetmetal for the historic gutter replacement and roof repair at the Carnegie Building 215 S. College, Tyler TX.

- C-A-17** Request that the City Council consider authorizing the City Manager to extend the annual price agreement to EDKO Vegetation Managers, LLC. for Roadside and Drainage Way Herbicide Spray Program for one year beginning October 01, 2025.
- C-A-18** Request that the City Council consider authorizing the City Manager to execute Amendment No. 1 to the Camp Tyler lease.
- C-A-19** Request that the City Council consider authorizing the City Manager to execute lease amendment No. 2 for The Boulders at Lake Tyler.
- C-A-20** Request that the City Council consider awarding sealed bids opened August 26 and September 9, 2025, to the referenced bidders for the annual price agreements and for the purchase of various wastewater treatment chemicals for the fiscal year October 1, 2025, through September 30, 2026.
- C-A-21** Request that the City Council consider authorizing the City Manager to purchase four (4) Ford e-Transit Vans for Tyler Transit from Model 1 Commercial Vehicles, Inc. through the Oklahoma State Contract SW0797C for a total purchase cost of \$257,635.40.

## **CITY MANAGER'S REPORT**

## **ADJOURNMENT**