

City of Tyler Phone: (903) 531-1151
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423 W. Ferguson St.
Texas 75702



Building Services

www.tylerbuildingservices.com Tyler,

City of Tyler

Application for Temporary Certificate of Occupancy

Valid for only 30 days unless prior arrangements have been made*

Construction Building Permit # _____

Name of Business: _____

Name of Business Owner: _____ Phone # _____

Building Address: _____ Zip _____

Mailing Address: _____ Zip _____

Building Owner: _____ Phone # _____

Building Owner's Address: _____ Zip _____

Why is a TCO needed? _____

What still needs to be done? _____

What will the occupied space be used for? (Please be specific) _____

What is the Zoning classification? _____

Total occupied area (Sq. Ft.) _____ Fire Sprinklers () Yes () No

Notice to Applicant: Any Temporary Certificate of Occupancy issued based on incorrect information supplied on this application may be revoked. Signature of occupant or occupant's agent constitutes approval for City employees to enter the property for necessary inspections.

Contact Person _____ Phone _____

Email Address: _____
_____ Date: _____

Is this a previously occupied structure? () Yes () No

Is this a change in occupancy? () Yes () No

If Yes, what was the previous use of this building? _____

Please contact Health and Fire for inspection and signature below, if applicable.

Office Use Only:

Building Permit #: _____ Type Construction: _____

Occupancy Type: _____ Occupant Load: _____

ZONING CLASSIFICATION AND LANDSCAPING

Lot #: _____ Block #: _____ Zoning Classification: _____

Approved by: _____ Date: _____

Final Landscaping Approved by: _____ **Date:** _____

Comments: _____

FIRE PREVENTION INSPECTION (if applicable) (903) 535-0005.

Approved by: _____ Date: _____

Comments: _____

NORTHEAST TEXAS PUBLIC HEALTH DISTRICT (if applicable) (903) 535-0030

Approved by: _____ Date: _____

Comments: _____

BUILDING SERVICES DEPARTMENT (903) 531-1151

Issued/Approved by: _____ Date: _____

Comments: _____