

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
November 08, 2023**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, November 08, 2023 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Don Warren
Mayor Pro Tem:	Brad Curtis
Councilmembers:	Stuart Hene
	Shirley McKellar
	Broderick McGee
	James Wynne
	Lloyd Nichols
City Manager:	Edward Broussard
Deputy City Manager:	Stephanie Franklin
City Attorney:	Deborah G. Pullum
Senior Asst. City Attorney:	Alesha Buckner
Chief Financial Officer:	Keidric Trimble
Chief Information Officer:	Benny Yazdanpanahi
City Fire Chief:	David Coble
Police Chief:	Jimmy Toler
City Engineer:	Darin Jennings
Director of Utilities:	Kate Dietz
Parks Director:	Leanne Robinette
Director of Solid Waste, Transit:	Leroy Sparrow
Planner:	Caleb Mittanck
City Clerk:	Cassandra Brager

INVOCATION

The Invocation was given by Councilmember McGee.

MINUTES

Motion by Councilmember Wynne to approve the October 11, 2023 minutes; seconded by Mayor Pro Tem Curtis; motion carried 7 - 0 & approved as presented.

ZONING

**Z-1 PD23-019 JEREMY THOMAS PROPERTIES LLC (4719 OLD BULLARD ROAD)
Request that the City Council consider adoption of an Ordinance approving a “PCD”
Planned Commercial District final site plan. (O-2023-113)**

Motion by Councilmember Hene; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

PRESENTATION

**P-1 Request that the City Council consider approving the updated Implementation
Schedule to the current Parks, Recreation, and Open Spaces Master Plan.**

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Leanne Robinette, Parks Director– Gave an overview of the updated Implementation Schedule to the current Parks, Recreation, and Open Spaces Master Plan.

RESOLUTION

- R-1 Request that the City Council consider adopting a Resolution appointing a City of Tyler representative to the Smith County Appraisal District Board of Directors. (R-2023-45)**

Motion by Councilmember McGee to appoint Mark Whatley; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

ORDINANCE

- O-1 Request that the City Council consider approving the sale of Tyler Water and Sewer System Revenue Bonds, New Series 2023. (O-2023-114)**

Paul Jasin, Specialize Public Finance - Gave a brief update on the sale of the Tyler Water and Sewer System Revenue Bonds.

Motion by Councilmember McGee; seconded by Councilmember Hene; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

- M-1 Request that the City Council consider accepting the donation of \$67,000.00 to erect a new memorial heart bell pavilion on the south end of the Rose Rudman/South Tyler Trail System.**

Motion by Councilmember McKellar; seconded by Councilmember McGee; motion carried 7 - 0 & approved as presented.

- M-2 Request that the City Council consider approving the Amendment to HTE, Inc. Software License and Services Agreement to replace the March 25, 1998 Agreement that acquired Licenses and Support for H.T.E. AS400 Enterprise software solution. The new amendment between the City of Tyler and Central Square, Inc. to migrate their legacy solution to Central Square Finance Enterprise and Enterprise Asset Management solutions, with Bamboo human resources solution, and Intellitime's timekeeping solution in the amount of \$851,024.95.**

Motion by Councilmember McKellar; seconded by Mayor Pro Tem Curtis; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

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- C-A-1** Request that the City Council consider authorizing the City Manager to approve the Amendment to Via Mobility, LLC, RFP 21-008, to add additional vehicle usage from eight (8) vehicles to eleven (11) vehicles which will increase the monthly cost from \$3,200 to \$4,400.
- C-A-2** Request that the City Council consider authorizing the City Manager to purchase one (1) camera van from Rausch USA through the Sourcewell Contract 120721-RAU for Waste Collection in the amount of \$463,014.
- C-A-3** Request that the City Council consider authorizing the City Manager to use Sourcewell Contract Vendor JF Petroleum Group (PSI INC.) Contract # 092920-JFA to replace the underground fuel storage tank for the City of Tyler Oakwood Complex in the total proposed amount of \$443,855.89.
- C-A-4** Request that the City Council consider authorizing the City Manager to renew multiple vendors for the Annual Price Agreement for various categories of automotive and truck services and repairs per bid 23-093.
- C-A-5** Request that the City Council consider authorizing the City Manager to award Office Pride of East Texas to provide janitorial services to Oakwood Complex in the amount of \$35,700.00 annually.
- C-A-6** Request that the City Council consider authorizing the City Manager to award Enviro-Care Lawn service to maintain the Oakwood Complex lawn maintenance.
- C-A-7** Request that the City Council consider authorizing the City Manager to award Hydraulic Power as the primary vendor for hydraulic services.
- C-A-8** Request that the City Council consider authorizing the City Manager to award Crow Towing as the primary vendor for light duty towing, Fuller's Towing for heavy duty towing, and Liberty Towing Services for motorcycle towing as per bid 23-096 Annual Price Agreement for Wrecker Services.
- C-A-9** Request that the City Council consider authorizing the City Manager to award Action Cleaning of Tyler as the primary vendor for wash bay chemicals and repairs, and AAA Sanitation as primary vendor to clean the grit traps.
- C-A-10** Request that the City Council consider authorizing the City Manager to declare unit 25 (a 1991 Oshkosh Fire Truck) as surplus and ready to be auctioned.
- C-A-11** Request that the City Council consider authorizing the City Manager to approve the amendment to NDMJ, LLC, RFP 21-009 Paratransit Overflow contract from \$30.00 per trip to \$33.00 per trip.

Motion by Mayor Pro Tem Curtis to approve the consent agenda as written; seconded by Councilmember McGee; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

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1. The Glass Recreation Center Staff is thankful for everyone who came out for the Annual Fall Family Fun Festival. The rain did not stop the families from having fun. Many were happy to hear it was not canceled. Approximately 500 families were able to enjoy the festivities inside the facility. A big thank you to all the sponsors and vendors who helped. The event would not be a success without them.
2. At your last Council meeting, you approved a major overhaul of all our building codes and the like. As a part of the outreach we did after your action, is that our Building Services hosted a 2021 Energy Conservation Code presentation. The presentation was from Spear, a D.F.W. Energy Efficiency Organization. The event took place at the Brookshire Conference Center. The event was well-attended by design professionals, developers, general contractors, subcontractors, and third-party Energy Inspectors. The information presented included different paths to reach compliance with the newly adopted energy codes that were a part of that.
3. One of the things we have an interesting piece is our Fire Department currently doesn't have any females. That's been a big outreach piece our Fire Chief, David Coble has been working on and looking at for other ways and different opportunities to go recruit females to consider applying for the Tyler Fire Department. One of the things they've been able to work up with he and our Communications Department is hosting an event for women ages 18 to 35 to learn about the Tyler Fire Department and how to successfully complete the hiring process. Our Communications Team designed a flier for the event and they're putting it on Facebook, Next Door, and Event Bright where women can R.S.V.P. if they're interested in attending. The event will be at 9:00 a.m. on Saturday, November 18, with a light breakfast while hearing from Chief David Coble about what it means to be a part of the Tyler Fire Department. Then, the participants will get a tour of the facility, including the living quarters, and then they'll be able to go to the fire drill building to learn the steps to successfully complete the hiring process from the testing as well as from the physical component. We hope to see some women applying for our Tyler Fire Department, and hopefully, we can recruit from that pool.
4. Finally, a successful news note, Tyler Transit during the budget session, and it may have been at the last meeting or the meeting before last, a presentation from our Transit Department in regards to some of the things we're having to work on like having to increase fees and changing of services due to increase in costs that the City was bearing for that. Tyler Transit attended the recent East Texas Council of Governments and was approved for \$150,000 to help with our local match. The funding was granted in lieu of Transit going up on rates or removing services on Saturdays, so this will go before the City Council in December to adopt as a resolution. This will allow for micro-transit services to be implemented and still allow us to gain more data for future decisions in dealing with transit operations. That would be very grateful to the East Texas Council of Governments for looking at that issue and coming forward with financing to be able to say, hey, we can help you be able to as far as put all these decisions off for a while in order to be able to help your customers. We're very thankful for that. We're very grateful for Russ and the work he did in working with ETCoG to secure that funding for this coming year.

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5. Also, it is Veteran's Day on Saturday. We have numerous different events. We have the Senior Center as an event tomorrow around lunch. There will also be different events throughout the community, including, I think at Brookhill on Saturday. We're very grateful for the Council in being part of that and I have two veterans up here on the Council. Anything you all wanted to add to that?

Councilmember McKellar -Well, we wanted to say thank you for remembering. Happy Veterans Day to my colleague and all those in the City of Tyler who have served this nation as well. We say thank you and come and see us, Councilman Nichols and myself, speaking on Saturday at Brookhill.

Councilmember Nichols – Stated that he would like to remind--most folks don't know this, but somebody like Mark Preistner might know this. The day before Veterans Day every year is the birthday of our beloved United States Marine Corps.

ADJOURNMENT

Motion by Councilmember McKellar to adjourn the meeting at 9:36 am; seconded by Councilmember McGee; motion carried 7 - 0 & meeting adjourned.

**DONALD P WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS**

ATTEST:

CASSANDRA BRAGER, CITY CLERK

