

**MINUTES OF THE REGULAR CALLED MEETING OF  
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS  
April 30, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, April 30, 2025 at 9:00 a.m. in the City Council Chambers, 2<sup>nd</sup> floor of City Hall, Tyler, Texas, with the following present:

Mayor: Don Warren  
Mayor Pro Tem: Stuart Hene  
Councilmembers: Brad Curtis  
Shirley McKellar  
Petra Hawkins  
James Wynne  
Lloyd Nichols

City Manager: Edward Broussard  
Deputy City Manager: Stephanie Franklin  
Asst. City Manager: Heather Nick  
City Attorney: Deborah G. Pullum  
Deputy City Attorney: Steve Kean  
Senior Asst. City Attorney: Alesha Buckner  
Director of Organizational Development: Regina Y. Moss  
Planning Director: Kyle Kingma  
Chief Information Officer: Benny Yazdanpanahi  
Transit Manager: Russ Jackson  
Police Chief: Jimmy Toler  
City Engineer: Darin Jennings  
Traffic Engineer: Cameron Williams  
Director of Utilities: Kate Dietz  
Director of Parks & Recreation: Leanne Robinette  
Director of Solid Waste, Transit: Leroy Sparrow  
Senior Management Analyst: Blake Cathey  
City Clerk: Cassandra Brager

**INVOCATION**

The Invocation was given by Councilmember Nichols.

**MINUTES**

Motion by Councilmember Wynne to approve the March 12, 2025 minutes; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

**AWARDS**

**A-1** Request that the City Council consider recognizing the following employee for his years of service and commitment to the City of Tyler. He represents 25 years of service with the City of Tyler.

Clarence Anderson

## **ZONING**

- Z-1** C25-001 STRUCTURE DEVELOPMENT GROUP LLC (A PORTION OF ROSE STREET)  
Request that the City Council consider adoption of an Ordinance approving the closure of an unimproved street right-of-way for Rose Street, adjacent to 819 Boyd Avenue. **(O-2025-18)**
- Motion by Councilmember Hawkins; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.
- Z-2** Z25-004 R4U VENTURES LLC (314 EAST BERTA STREET)  
Request that the City Council consider adoption of an Ordinance approving a zone change from C-1, Light Commercial District to R-1B, Single-Family Residential District. **(O-2025-19)**
- Motion by Councilmember Wynne; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.
- Z-3** Z25-007 MARIO CORNELIO (3021 CHANDLER STREET)  
Request that the City Council consider adoption of an Ordinance approving a zone change from R-1B, Single-Family Residential District to R-1D, Single-Family Detached and Attached Residential District. **(O-2025-20)**
- Motion by Councilmember McKellar; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

## **RESOLUTION**

- R-1** Request that the City Council consider adoption of a Resolution authorizing the City Manager to execute a Local On-System Agreement with the Texas Department of Transportation (TxDOT) for the FM 2493 (Old Jacksonville Highway) and Capital Drive Traffic Signal. **(R-2025-26)**
- Motion by Mayor Pro Tem Hene; seconded by Councilmember Nichols; motion carried 7 - 0 & approved as presented.

## **CONSENT**

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the City Manager to approve invoices for the installation of acoustic panels and bass traps at the historic Mayfair Building in the amount of \$53,570 from Morris Drywall.
- C-A-2** Request that the City Council consider accepting a donation made to the City of Tyler of steel traffic signal poles and arms, valued at \$128,547.00, from the Brookshire Grocery Company for future installation at the intersection of Old Jacksonville Highway (FM 2493) and Capital Drive.

- C-A-3** Request that the City Council consider authorizing the City Manager to purchase seven (7) Kaleidoscope Bus Shelters and Benches for Transit Department from Landscapeforms', for a total of \$175,558.57 through the approved State of Texas TXMAS-17-7802 contract.
- C-A-4** Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed \$387,000.00 with Pape-Dawson Consulting Engineers for 2025 Type D Sanitary Sewer Creek Crossing Repairs and to adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-27)**
- C-A-5** Request that the City Council consider authorizing the City Manager to approve NETX as the successful bidder for Bid 25-017 Commercial Cardboard Recycling.
- C-A-6** Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed \$221,100.00 with Pape-Dawson Consulting Engineers for 2025 24" Sanitary Sewer Creek Crossing Replacement and to adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-28)**
- C-A-7** Request that the City Council consider authorizing the City Manager to approve a reconciliation change order that will reduce the contract amount by \$310,610.48 and release of final retainage payment in the amount of \$67,758.45 to Propipe, LLC, for Group 7 Cleaning and Closed Circuit Television (CCTV).
- C-A-8** Request that the City Council consider authorizing the City Manager to execute a mutual agreement between the City of Tyler and Lindale Rural Water Company for the purpose of clarifying the rights, obligations and regulatory fees of the Parties regarding the provision of sanitary sewer services to customers that the Parties have in common and to the extent allowed under State and Federal Law. **(pulled)**
- C-A-9** Request that the City Council consider authorizing the City Manager to execute a construction contract in the amount of \$241,303.90 with CRS Commercial Roof Specialist Inc., for the Golden Road Water Treatment Plant Roof Replacement Project and adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-29)**

Motion by Councilmember Curtis to approve the entire consent agenda as presented except C-A-8; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

### **CITY MANAGER'S REPORT**

1. Thank you, Mayor. And as Councilman Nichols made mention in his prayer this morning that it is Spring and the weather is beautiful, and we have a lot of different activities going on. Our Main Street staff hosted their second downtown discussion of the year for our downtown business owners, residents, property owners, and the general public who may be interested in downtown updates. Among the topics were updated downtown improvement project information, the new Fair Plaza parking garage elevator installation,

the upcoming Texas Downtown Association assessment visit, and Main Street's plans to beautify the Broadway Bridge underpass between Oakwood Avenue and Goodman Drive.

2. Currently, at W.E. Winter Park's staff is removing the last remaining portions of the older playground in preparation for the final pieces of new equipment to be installed over at Stewart Park. It is ready to have the construction contract put up to bid as soon as the Legacy Trail construction officially closes over there. And then the construction of the new Reverend Ralph Caraway Sr. T-ball Field is nearly complete at Fun Forest Park thanks to our hard-working and knowledgeable staff.
3. Keep Tyler Beautiful accepted a generous donation of 34 trees from Keep America Beautiful, contributing to the ongoing effort to enhance our urban green spaces. With the guidance of our City Arborist, Luke Alfaro, we carefully selected the tree variety best suited for our local environment. Luke also coordinated the pickup of trees from Winsborough. These trees will be distributed in several City parks in the coming days as part of our continuous commitment to beautification and sustainability.
4. You may have also noticed temporary closures if you had walked on the Rose Rudman Trail north of Shiloh Road. We've been performing much needed tree maintenance to keep the tree trails safe and visually appealing. This maintenance includes the removal of dead and or hazardous trees, raising the canopy so bikers can pass safely there, and clearing up debris near the trail. Thursday was the last day of the small portion of the Trail was closed and fully opened on Friday, April 18th.
5. And then finally one of our own finest passed away this weekend, as was made mentioned earlier also in this meeting. Officer Sam Lively passed away after a tragic vehicle accident. He had been with us for two years as a police officer. He was very persistent. He actually went to the Police Academy twice, the first time through, he broke his arm, and rather than that kind of look, for him to look at other careers or whatever, he wanted to be part of Tyler's finest and pushed through and went back a second time to pass the Police Academy. He always had a smile and was ready to roll, and he'll be missed by many in this organization.

**Mayor Warren** – We have an election this Saturday, and what happens when you have an election and you have a Council member that turns out, a transition takes place, and that transition will take place at our next meeting. Therefore, I think it's probably a good time to just say, Dr. Shirley McKellar, thank you for serving District Three. I've been with you in all six years, and your love for the city is so evident, but your love for District three is something you say every time. I love District Three. So, I do. I just want to thank you for your service, your love for the city, and it's been a pleasure to serve with you. And I know next week, when usually the person walks out the back doors, and the other person walks up here, it's gonna be a tough time, but we do want to thank you for your time, and I'm sure others want to make comments as well.

**Councilmember Nichols** -Yeah, I'd just like to thank Shirley for her continued advocacy for veterans in our community. She's a veteran and she always advocates for them and, of course, for the ladies. She's always a strong woman, and my wife and daughter just love your outfits. Thank you for that.

**Councilmember Curtis** -Yeah, that's what I was going to say. I think I'll have to get a lime green or pink tie because we won't have pretty or as many of the pretty colors, but I have very much enjoyed serving with you. You've been here the whole time. These are my least favorite times because you kind of get used to the dynamics of everybody's together and that's our process, but thank you for all that you've done for the City and I appreciate you being a good mentor for me too.

**Councilmember Hene** -Shirley, I'm at a loss of words, you know, didn't expect this day to get here so quickly. It's been an honor to serve with you, learn from you, and yeah can we join your sororities? Thanks for being a good advocate for District 3. We appreciate it.

**Councilmember Wynne**- Shirley, you know, once you meet Shirley, you're gonna find out real quickly what her passions are. District 3, Northside of Tyler, she'll tell you up front that's where her heart is. The military, her sorority. Those are her three loves that I've gotten from her in the five-plus years that I've been around her, and she's the only person that I've seen that can bedazzle shoes the way she does.

**Councilmember Hawkins** -Well, I haven't served that long, but it's been a pleasure. I have to step up my game, and she told me that I should wear my pearls because that's a fashion statement. So, I make it a point to wear my pearls, but no, truly, it's been a real pleasure, and I wish you the best of success in your next endeavors.

**City Manager Ed Broussard** -I'm not on the Council; I'm just the staff. We're hired hands, as Kedric puts it, to help as needed. But I will say this on behalf of the organization, but on behalf of the staff at least. You have always been one of our biggest cheerleaders and we appreciate that so much. You are there to help kind of push us and prompt us but also to cheer us on and that goes a long way and we are so deeply appreciative of that. I appreciate all that you provided this community and our organization. So, thank you.

**Deborah Pullum** -Well, thank you for the opportunity, Mayor. And I also want to say thank you for all the support that you've given our office and the staff. You too also understand that your passion for the City of Tyler as a whole and for District Three, has made our job much easier and we certainly appreciate and hope to see you still in the community doing all the great things that you have done. Thank you.

**Councilmember McKellar** -So, Mr. Mayor first of all I want to say to District 3, I want to thank them for the opportunity to serve because obviously that's who elected me into the position but it's been an amazing opportunity for me to know the City from the inside. I've always known the City from the outside but it was a great opportunity to know it from the inside. And so, I say salute to the staff for the great work that you're doing in this community. It makes me feel really great that you do take that special interest in District 3. I love District 3, and I want to see it grow even more and so we'll see you next time. Thank you so very much and thank you for those that are sitting out there. It's been a great honor to serve in this position for six years.

## **ADJOURNMENT**

Motion by Councilmember McKellar to adjourn the meeting at 9:23 am; seconded by Councilmember Hawkins; motion carried 7 - 0 & meeting adjourned.

  
DONALD P. WARREN, MAYOR OF  
THE CITY OF TYLER, TEXAS

ATTEST:

  
CASSANDRA BRAGER, CITY CLERK

