

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
April 9, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, April 9, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor: Don Warren
Mayor Pro Tem: Stuart Hene
Councilmembers: Brad Curtis
Shirley McKellar
Petra Hawkins
James Wynne (absent)
Lloyd Nichols

City Manager: Edward Broussard
Deputy City Manager: Stephanie Franklin
Asst. City Manager: Heather Nick
City Attorney: Deborah G. Pullum
Director of Organizational Development: Regina Y. Moss
Chief Information Officer: Benny Yazdanpanahi
City Fire Chief: David Coble
Police Chief: Jimmy Toler
City Engineer: Darin Jennings
Traffic Engineer: Cameron Williams
Project Engineer: Jacob Yanker
Project Engineer: Cody Bain
Manager, Water Business Office: Willie Marshall
Director of Utilities: Kate Dietz
Legal Assistant: Chris Cambra
City Clerk: Cassandra Brager (absent)

INVOCATION

The Invocation was given by Councilmember Curtis.

MINUTES

Motion by Councilmember Curtis to approve the February 26, 2025, minutes; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

RESOLUTION

R-1 Request that the City Council consider adopting a Resolution authorizing the Tyler Police Department to participate with other law enforcement agencies in the submission and use of grant requests from the Texas Motor Vehicle Crime Prevention Authority (MVCPA) for the thirty-first year of funding to participate in the East Texas Auto Theft Task Force, authorizing certain City matching cash and in-kind shares, and authorizing the City Manager to enter into working agreements regarding the same. **(R-2025-24)**

Motion by Councilmember Curtis; seconded by Mayor Pro Tem Hene; motion carried 6 - 0 & approved as presented.

ORDINANCE

- O-1** Request that the City Council consider adoption of an Ordinance amending Tyler City Code Chapter 3, Civil Service Classification Plan by amending the Civil Service Classification Plan and the number of authorized Civil Service positions for Fiscal Year 2024-2025. **(O-2025-16)**

Motion by Councilmember Curtis; seconded by Mayor Pro Tem Hene; motion carried 6 - 0 & approved as presented.

- O-2** Request that the City Council consider adoption of an Ordinance amending Tyler City Code Chapter 19 by updating provisions related to Lake Tyler and Lake Tyler East by amending Definitions, amending provisions related to boating and watercraft, amending provisions related to the construction and leasing of lake lots and structures thereon, amending provisions related to boathouses, piers and accessory structures, improving environmental regulations regarding sanitation and plumbing in conformance with State regulations, amending provisions to clarify the City's authority over lake waters and City-owned lands adjacent thereto, revising fees to reflect actual costs associated with administration, and making other clean-up changes. **(O-2025-17)**

Motion by Councilmember McKellar; seconded by Councilmember Nichols; motion carried 6 - 0 & approved as presented.

MISCELLANEOUS

- M-1** Request that the City Council consider authorizing the City Manager to execute Work Order No. 4 with Kimley-Horn and Associates, Inc. in the amount of \$ 133,188 for the Intelligent Transportation System Master Plan Year 5 - Traffic Signal Timing Improvements.

Motion by Councilmember Curtis; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

- M-2** Request that the City Council consider authorizing the City Manager to execute a Capital Improvements Project contract in the amount of \$276,684.00 with Hunter Demolition and Wrecking Corporation for the South Glenwood Ground Storage Tank Demolition Bid No. 25-015 and adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-25)**

Motion by Councilmember McKellar; seconded by Councilmember Nichols; motion carried 6 - 0 & approved as presented.

- M-3** Request that the City Council consider approving the purchase of a 14.6-acre tract of

property located at 3150 Robertson Rd. for \$1,275,000 to construct a fire training facility and consider ratifying/authorizing the City Manager's execution of all documents necessary to accomplish the same.

Motion by Mayor Pro Tem Hene; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the City Manager to apply for and accept Smith County 9 -1-1 District participation funding for facility and equipment upgrades for the Tyler Police Department, in the amount of \$15,583.30.
- C-A-2** Request that the City Council consider authorizing the City Manager to execute a contract with Lone Star Equipment Co., for the construction of the 2025 Seal Coat Project in the amount of \$958,967.20.
- C-A-3** Request that the City Council consider authorizing the City Manager to declare a Dodge Durango as surplus property and approve the inter-local agreement authorizing the sale to Lindale Independent School District for a total purchase price of \$11,500.00.
- C-A-4** Request that the City Council consider authorizing the City Manager to approve Addendum #1 to the existing Inter-Local Agreement with East Texas Council of Governments (ETCOG) to simplify and streamline operations on overflow/as needed public transit provider.
- C-A-5** Request that the City Council consider authorizing the City Manager to ratify an in-kind donation made to the Tyler Fire Department valued at \$50,000 from Dialog Wireline Services, LLC.
- C-A-6** Request that the City Council consider approving the Reconciliation Change order and retainage of \$14,232.67 to Morton Enterprise, for the 2025 Asphalt Crack Seal Project.
- C-A-7** Request that the City Council consider authorizing the City Manager to purchase an IBM iSeries/As400 from SPSVAR to replace the financial and water utility computer system. This replacement is in the amount of \$177,166.72, which will be taken from FY 2024/25 IT budget funds.

Motion by Councilmember McKellar to approve the entire consent agenda; seconded by Councilmember Curtis; motion carried 6 - 0 & approved as presented.

CITY MANAGER'S REPORT

1. Mayor and Council, kind of following up with some other actions from Chief Coble and the Tyler Fire Department. They have launched a new program to install automated external

defibrillators in city-owned buildings. This program will enhance public safety by providing these life-saving devices in areas where they may be deployed in the case of cardiac-related emergencies. As part of the program, 11 AEDs have been installed since last November and will continue to be installed as the program continues. Many of the AEDs are equipped with Wi Fi capability, allowing the Tyler Fire Department to remotely monitor battery levels and maintenance needs to ensure the units remain ready for use. The Tyler Fire Department wants to help make AEDs more accessible and ensure they are always in working condition. We encourage everyone to become familiar with AED use and CPR training because every second counts during a cardiac emergency.

2. Now, earlier we talked about traffic, and again, traffic operations continue to improve here in Tyler and other ways as well. Well-maintained traffic signs not only enhance the beauty of our City but are vital for ensuring safer and more efficient roads for our residents and visitors. We have implemented a new strategy to improve the productivity of our staff in maintaining over 100,000 traffic signs throughout the City of Tyler. We repurposed the Street Department's Street Crew sweeper zone map, which divided the City into 87 zones for systematic street cleaning. The sign shop has adopted this zone map to effectively maintain the traffic signs across the City. Each of our three staff members have been assigned to a specific zone where they drive, identify, and address the signs that require attention. Once all issues in a zone are resolved, they proceed to the next zone. Their systematic approach ensures we achieve our goal of being a leader in sign maintenance among all municipalities.
3. A couple of things coming up, or a big one coming up, are our, on Saturday, we have the Keep Tyler Beautiful Annual Don't Mess with Texas Trash Off and Keep America Beautiful Great American Cleanup. And so, this is a big event that our Keep Tyler Beautiful department puts together and is hosted by our Parks Department as well. And so, it will be, this year, we'll meet at Southside Park to kick things off and go to different locations to clean up and come back. And then there's also the baseball game that has been referenced at several Council meetings, as well between Police and Fire, with, I think, you two as the umpires.
4. And then finally, as we just experienced this past weekend, and we'll continue in the weekends ahead, I'm sure. You know, emergencies happen, as far as with the weather, and they pop up, you know, just out of thin air. And so, with that, we always want to make sure that people are signed up for our RAVE alerts. That is one of the quickest ways to be able to get information about our tornado warnings or, as far as flood flash flooding, so people can be safe, and know what to do next, in their homes or businesses.

ADJOURNMENT

Motion by Councilmember McKellar to adjourn the meeting at 9:39 am; seconded by Mayor Pro Tem Hene; motion carried 6 - 0 & and meeting adjourned.

April 9, 2025



DONALD P. WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS

ATTEST:


CASSANDRA BRAGER, CITY CLERK

