

## CITY OF TYLER APPLICATION FOR CONCRETE LICENSE

APPLICATION REQUESTING THE ISSUANCE OF A LICENSE BY THE CITY OF TYLER, TEXAS TO CONTRACTORS, AUTHORIZING CONTRACTOR TO ENGAGE IN THE BUSINESS OR OCCUPATION OF CONSTRUCTING SIDEWALKS, CURBS AND GUTTERS, DRIVEWAYS, AND ALLEY PAVEMENTS, IN PUBLIC STREETS OR OTHER PUBLIC PLACES IN THE CITY OF TYLER, TEXAS.

The undersigned, desiring to engage in the business or occupation of constructing sidewalks, curbs and gutters, driveways and alley pavements, in public streets or public places in the City of Tyler, Texas, hereby requests that the Development Services Department of the City of Tyler, Texas, issue a license authorizing the undersigned to engage in the business or occupation of constructing sidewalks, curb and gutters, driveways and alley pavements.

In making this request the undersigned agrees to perform, observe and comply with all the terms, stipulations, conditions and provisions of the ordinances of the City regulating such work, which shall be and become a part of each and every contract or agreement for such work which may be hereafter made or entered into by and between any such contractor and any property owner, or property owners.

**NAME OF COMPANY or D.B.A:** \_\_\_\_\_

**COMPANY MAILING ADDRESS:** \_\_\_\_\_

**COMPANY'S MAIN PHONE#:** \_\_\_\_\_

**COMPANY'S EMAIL ADDRESS:** \_\_\_\_\_

**NAME OF EACH PERSON EXPECTED TO MANAGE OR SUPERINTEND THE PERFORMANCE OF SUCH WORK FOR THE APPLICANT** (anyone on your crew who will be overseeing construction and calling for inspections. Please include cell phone #'s or pagers for immediate contact):

Name: \_\_\_\_\_ Phone#1: \_\_\_\_\_ Phone# 2: \_\_\_\_\_

Name: \_\_\_\_\_ Phone#1: \_\_\_\_\_ Phone# 2: \_\_\_\_\_

**NAME OF EACH PERSON OWNING OR HOLDING ANY FINANCIAL INTEREST IN COMPANY APPLYING FOR THIS LICENSE.**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone#: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone#: \_\_\_\_\_

STATE OF TEXAS}

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF SMITH}

That we, \_\_\_\_\_, of Smith County, Texas, as principal and

\_\_\_\_\_ of \_\_\_\_\_, as sureties, are hereby held and firmly bound, jointly and severally, unto the City of Tyler, Texas, in the sum of **FIVE THOUSAND AND NO/100 (\$5,000) DOLLARS** to be paid to said City for its use, and also for the use of all persons who may be entitled to recover thereon by reason of amendment of Sec. 26-36 of an Ordinance of the City of Tyler relating to the construction of sidewalks, curbs and gutters, driveways and alley pavements passed by the City Council of the City of Tyler on September 3, 1982, for which payment in full, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally.

The condition of this obligation is such that the above bonded, \_\_\_\_\_ has applied for and been licensed as a contractor for the construction of sidewalks, curbs and gutters, driveways and alley pavements in the City of Tyler, Texas, by said City of Tyler, Texas, and has been required to give a bond in accordance with the terms and provisions of the above mentioned ordinance, which is hereby referred to and made a part hereof for all purposes as fully as if written herein.

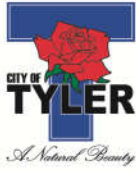
NOW, THEREFORE, the condition of this obligation is such that if the above bonded, \_\_\_\_\_, shall fully and faithfully, at his own cost and expense, furnish all proper materials, tools and appliances, and perform, execute, construct and complete all work undertaken by him as a contractor under such ordinance, and observe and comply with the specifications, requirements and provisions contained or provided for in the above or any other ordinances of the City of Tyler, Texas in effect when such work is undertaken by such contractor, then the above obligation shall be void, otherwise it shall remain in full force and effect, and said City or any contracting property owner injured on account of the non-performance of any such contract may sue and recover damages on such bond. **This bond shall continue in effect for and during a maintenance period of two years after all work constructed or commenced in good faith on the ground during the period of the license in connection with which this bond is given.**

This Bond in full force and effect until \_\_\_\_\_, 20\_\_.

IN TESTIMONY WHEREOF, this Contract is signed this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Sureties



## ATTENTION – CONCRETE CONTRACTOR:

### • LICENSE REGISTRATION:

**Fee of \$50.00** – For your license to construct concrete sidewalk, curb & gutter, driveway or alley pavement in the City of Tyler for one year is due by **January 1st**. The registration fee will be \$50 whether you renew now or later in the year.

**Bond** – A current 2-year maintenance bond in the amount of \$5,000 or a current copy of your continuous **bond is required** and must be on file in the Development Services Department by **January 1<sup>st</sup> of every year** in order for inspections of your work to be made after that date.

**Application** – An application with the contractor's name, address, phone number and experience must be completed by all contractors wishing to construct concrete in the right-of-way each year upon renewal and returned to the Development Services Department with your bond and your payment.

**By Mail** – You may mail your payment, application, and copy of your bond to:

(Note: No inspections will be scheduled until your **payment and paperwork** is received in the Development Services Department.)

City of Tyler  
Building Services Department  
423 W. Ferguson St  
Tyler, TX 75702

**NOTE:** Any one, or more of the above documents not submitted to the City of Tyler Development Services Department by January 1st could cause an inspection to be denied until all documents are provided. Inspections **will** be suspended as of January 1st if the contractor's registration fee has not been paid & copy of current bond provided.

## **INSPECTIONS:**

### **Information Required:**

Please call **903-531-1186** for an inspection. When calling for that inspection, you will need to give the **permit number**, correct address, the time the project will be ready, whether it is a commercial or residential project, the name of the concrete contractor as it appears on the application and a phone number where the contractor can be reached.

### **Inspection Schedule:**

If you call for an inspection **before 7:00 a.m.**, it will be scheduled for a time of that **same day**. If you call for an inspection **after 7:00 a.m.**, it will be scheduled for the **following day**. Our inspections schedules are generated from calls received the previous day. You shall call a date ahead to schedule your concrete inspection and be 100% ready when the inspector arrives on site.

**NOTE:** If you have an inspection scheduled, but will not be ready in time for that scheduled inspection, **please call 903-531-1151 to reschedule**. This will ensure that the inspectors will only make trips to sites that are ready for inspections. If not ready when the inspector arrives, you will need to call **903-531-1186** to schedule the inspection for another day when the site will be ready. No inspection will be made if the project is not 100% ready. Any site not formed according to the City of Tyler Standard Driveway/Sidewalk Standard Detail will be red tagged (failed) for inspection until it meets the standard. **A re-inspection fee may be charged.**

**Required by City Ordinance****Sec. 10-211. Private Driveways****a. Required Permits and Plans for Private Driveways**

1. Driveways and sidewalks shall be located and constructed according to the city Driveway Design Standards and Paving Detail Standards on file with the development services engineer.

2. No driveway may be constructed, reconstructed, altered, or repaired, until a permit is issued by the development services department. Unless otherwise expressly stated herein, the provisions of this chapter will apply to state highways. It is the responsibility of development services engineer to provide the Texas Department of Transportation with a copy of driveway permits issued on state highways no later than 10 business days following issuance of same.

**Sec. 10-240. Compliance with Standard Sidewalk Specifications**

It is unlawful to construct or cause to be constructed any sidewalks, curbs, gutters, driveways, or alley pavements in any street or public place otherwise than in full and strict conformity with the city's Sidewalk Design Standards and Specifications available in the development services department. (Ord. of 6-7-35, § 1) (Ord. No. 0-96-61, 7/17/96) (0-98-31, 4/15/98) (Ord. No. 0-2000-69, 9-20-2000)

**Sec. 10-241. Required Sidewalk License, Bond, and Permit****a. General Requirements**

Prior any excavation, any contractor constructing sidewalks, curbs and gutters, driveways or alley pavement must first apply for and obtain a license, give a bond, and obtain a permit specially authorizing such work. The contractor must also obtain the engineering drawings depicting the lines, grades, and specifications as provided for in this section. Such license, bond, and permit must be in full force and effect at the time the excavation or construction is commenced or continued on the ground. (Ord. of 6-7-35, § 2(a)) (Ord. No. 0-96-61, 7/17/96) (0-98-31, 4/15/98) (Ord. No. 0-2000-69, 9-20-2000)

**b. Application Form**

Every contractor desiring to engage in the business or occupation of constructing sidewalks, curb and gutters, driveways and alley pavements, in public streets or other public places must file with the development services department an application on a city approved form, requesting the issuance of a license authorizing such contractor to engage in said business or occupation. Each application must state the full name of the applicant and of each person expected to manage or superintend the performance of such work for the applicant, and must also state the names of each person owning or holding any financial interest or share of stock in any firm or corporation applying for such license. For each person so required to be mentioned, said application must also state the experience of such person in such construction work, and must also state whether or not the applicant has duly conformed to all city requirements as to all such work theretofore done in the city, and if not, why not. (Ord. of 6-7-35, § 2(b)) (Ord. No. 0-96-61, 7/17/96) (0-98-31, 4/15/98) (Ord. No. 0-2000-69, 9-20-2000)

**c. Sidewalk License; Term**

When such application is complete, the development services engineer will approve or deny it.

**d. Nontransferable**

Such license is not transferable.

**e. Suspension; Effect of Accepting**

Any false or misleading statement made in the application will be sufficient to suspend the license. Each licensee will comply with all city ordinances regulating such work, which will be a part of each agreement for such work which may be hereafter made or entered into by any such contractor and any property owner. (Ord. of 6-7-35, § 2(b)) (Ord. of 9-3-82, §1) (0-98-31, 4/15/98) (Ord. No. 0-2000-69, 9-20-2000)

**Sec. 10-245. Cancellation of Sidewalk Licenses and Permits**

If any contractor fails or refuses to conform to city ordinances, fails or refuses to obey development services engineer, or fails or refuses to comply with any provision of any contract made by such contractor consistent with such ordinances, or fails or refuses to provide any additional bond when so required by this chapter, the development services engineer may, by written notice, suspend the license of such contractor, cancel all unexecuted permits issued to the contractor, stop all such work being done by contractor, and withhold from contractor all further permits for such work until all incomplete or defective work or other objection shall be remedied. Such suspension shall be set aside by written notice from the development services engineer if contractor has remedied the problems. If such failure or refusal by the contractor is, in the opinion of the development services engineer, willful or persistent, the development services engineer may decline to set aside such suspension. (Ord. of 6-7-35, § 2(3)) (Ord. 0-96-61, 7/17/96) (0-98-31, 4/15/98) (Ord. No. 0-2000-69, 9-20-2000)