

February 12, 2025

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
February 12, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, February 12, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor: Don Warren
Mayor Pro Tem: Stuart Hene
Councilmembers: Brad Curtis
Shirley McKellar
Petra Hawkins
James Wynne
Lloyd Nichols

City Manager: Edward Broussard
Deputy City Manager: Stephanie Franklin
Asst. City Manager: Heather Nick
City Attorney: Deborah G. Pullum
Senior Asst. City Attorney: April Earley
Senior Asst. City Attorney: Alesha Buckner
Director of Organizational Development: Regina Y. Moss
Airport Manager: Stephen Thompson
Planning Director: Kyle Kingma
Chief Information Officer: Benny Yazdanpanahi
City Fire Chief: David Coble
City Librarian: Ashley Taylor
Police Chief: Jimmy Toler
Director of Utilities: Kate Dietz
Director of Parks & Recreation: Leanne Robinette
Director of Solid Waste, Transit: Leroy Sparrow
City Clerk: Cassandra Brager

INVOCATION

The Invocation was given by Councilmember Wynne.

MINUTES

Motion by Councilmember Wynne to approve the December 11, 2024 minutes;
seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

RESOLUTION

R-1 Request that the City Council consider adoption of a Resolution in support of the Tyler Trails, The Arbors of Old Jacksonville and Pioneer Crossing housing tax credit project proposals and the approval of the waiver of development/permit fees in the amount of \$500 for each awarded project. **(R-2025-8)**

February 12, 2025

Motion by Councilmember Wynne to adopt a Resolution in support of the Pioneer Crossing housing tax credit project proposal and the waiver of development/permit fees in the amount of \$500 for this project; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

- M-1** Request that the City Council consider authorizing the City Manager to execute a contract with Belt Construction of Texas, LLC in the amount of \$28,191,846.00 for the Consent Decree Capacity Work Group 2 Sewer Site 13a2 Improvements, Bid 25-007 and to adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-9)**

Motion by Mayor Pro Tem Hene; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

- M-2** Request that the City Council consider naming a currently unnamed field at Fun Forest Park in honor of Reverend Ralph Caraway, Sr.

Reverend Ralph Caraway Senior was in attendance and thanked the City Council for naming the park in his honor.

Motion by Councilmember Hawkins; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the City Manager to execute a reconciliation change order that will decrease the contract amount by \$1,538,843.42 and the release of final retainage payment in the amount of \$605,303.69 to Denali LLC for the Westside Wastewater Treatment Plant Sludge/Biosolids Lagoon Cleanout Project.
- C-A-2** Request that the City Council consider authorizing the City Manager to ratify the executed Adopt-An-Airport agreement between the Rotary Club of Tyler and Tyler Pounds Regional Airport.
- C-A-3** Request that the City Council consider adoption of a Resolution authorizing the City Manager, on behalf of the Tyler Police Department, to apply for and accept funding from the Department of Justice through the Edward Byrne Memorial Justice Assistance Grant (JAG), FY2026 in the amount of \$43,614.00 to fund the purchase of digital message board trailers. **(R-2025-10)**

February 12, 2025

- C-A-4** Request that the City Council consider adoption of a Resolution authorizing the application and acceptance of grant funding for the Police Department from the Office of the Governor, Homeland Security Grants Division, in the amount not to exceed \$17,723.00, for the purchase of equipment intended to support local preparedness for law enforcement terrorism prevention activities. **(R-2025-11)**
- C-A-5** Request that the City Council consider authorizing the City Manager to approve the Reconciliation Change order and releasing retainage in the amount of \$24,490.47 to Reynolds and Kay, LTD, for the 2024 Asphalt Enhancement Project.
- C-A-6** Request that City Council consider authorizing the City Manager to execute an agreement with Cyclyx International for plastics recycling.
- C-A-7** Request the City Council consider authorizing the City Manager to approve the purchase of one mini excavator (skid steer) from Lower Tractor of Tyler, Sourcewell Contract # 031121 for \$ 71,818.46.
- C-A-8** Request that the City Council consider authorizing the City Manager to approve a one- year extension of an Interlocal Agreement between the City of Tyler and the City of Whitehouse for fire and first responder services.
- C-A-9** Request that the City Council consider authorizing the City Manager to declare a Dodge Durango as surplus property and approve the inter- local agreement authorizing the sale to Yantis Independent School District for a total purchase price of \$14,000.00.
- C-A-10** Request that the City Council consider adoption of a Resolution authorizing continued participation by the City of Tyler with the Steering Committee of Cities Served by Oncor and authorize the annual assessment payment of \$0.11 cents per capita to the Steering Committee. **(R-2025-12)**
- C-A-11** Request that the City Council consider authorizing the City Manager to declare certain designated vehicles as surplus and ready to be auctioned.
- C-A-12** Request that the City Council consider adopting a Resolution calling an election for May 3, 2025, to fill the offices of the Tyler City Council Members for Single Member Districts Numbers 1, 3 and 5 on the Tyler City Council, and calling for a joint election with Smith County. **(R-2025-13)**
- C-A-13** Request that the City Council consider authorizing the City Manager to execute an Interlocal Election Contract with Smith County to perform certain joint elections services for the City Council Election to be held May 3, 2025.

February 12, 2025

- C-A-14** Request that the City Council consider authorizing the City Manager to approve the purchase of Dell Servers and installation/configuration to expand the Police Department's evidence capacity.
- C-A-15** Request that the City Council consider authorizing the City Manager to approve the purchase of Cisco Switches and installation/configuration in the amount of 3,139.46 to replace ten-year-old switch equipment that no longer receives the updates and is no longer Criminal Justice Information System (CJIS) compliant.
- C-A-16** Request that the City Council consider authorizing the City Manager to approve the reconciliation change order final payment and release of the retainage in the amount of \$132,706.39, to Casey Slone Construction LLC, for the Westside Wastewater Treatment Plant Administration Building.
- C-A-17** Request the City Council consider authorizing the City Manager to approve the purchase of a SonicWall firewall to strengthen the redundancy and continuity of the City's 24x7 public safety network operations in the amount of \$67,880.83.
- C-A-18** Request that the City Council consider authorizing the City Manager to approve the reconciliation change order final payment and release of the retainage in the amount of \$53,699.33 to Capps Capco Construction, for the 2023 Water Main Improvements Project.

Motion by Councilmember Curtis to approve the entire consent agenda as presented; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

RECESS

City Council recessed at 9:27 am and came back together at 9:28 am for the celebration of City Manager, Edward Broussard.

CITY COUNCIL GATHERING NOTICE

There is the possibility that a quorum of the City Council will be present at the CELEBRATION OF EDWARD BROUSSARD on Wednesday, February 12, 2025, around 9:15 a.m. located at City Hall, 212 N Bonner Ave., Tyler, Texas.

Although some City-related items may be discussed, no action items will be considered by the City Council and no official action by the City Council is scheduled to be taken during this event.

Celebration ended at 9:38 am and City Manager's Report was given.

*****BACK FROM RECESS*****

CITY MANAGER'S REPORT

1. With the weather turning cold again, I think this is an important one to kind of make note of. So, for Tyler Water Utilities experienced 28 water main breaks during the cold weather in January. They

February 12, 2025

completed all the repairs and restored service to our customers. The most significant breaks that you probably saw were on Richmond Road and Loop 323, 8th Street and Broadway. Both of those were 12-inch water main breaks. So, our Water Service Center called in additional personnel and worked through the night to ensure that the main breaks would cause as minor damage as possible in the area. And so, this is we're grateful for the hard work that our Water Utilities staff has and making those repairs while wet and in near-freezing conditions. And this is something especially as we kind of really head for Tyler the real big winter months now and just as it gets cold, you have that possible as far as with the ground contracting and then shifting. The thing that hit us on this one was as it warmed up, then the ground shifted again, and then the breaks. So, we expect probably in February to see a similar type of activity just as kind of we have this kind of weird weather right now of like weeks where it's freezing and weeks where you're in your shorts.

2. So, one of the things that our employees we provided for them this winter or in the fall was we gave them a day where they could give back to the community, and we call it the Day of Giving. And different departments could use that. You could use it for personal time for a day to go volunteer out in the community or you could do it as a team. Our Streets and Stormwater Department really did a great job of going out to the East Texas Food Bank and working out there. Those teams came together and did 750 senior boxes that were able to go out to our community. And, so they also went to hand and packaging kids' cafe after-school bags, and these bags are crucial for local children that have healthy meals and snacks to support their growth and development. But this was something that our Streets team and Stormwater Department went out and volunteered at East Texas Food Bank, and we're proud of them for giving back to the community in that way.
3. And then, finally, I want to invite you all, along with the Tyler Fire Department to welcome our two new vehicles, Engine 2 and Engine 7 with push-in celebrations on Tuesday, February 25th. The push-in for Engine 2 will take place at Station 2 over on Old Bullard Road and then the one for Engine 7 will be at Station 7 which will be at 344 Troup Highway, there right next to the cemetery. And so, the addition of these two vehicles allows the Fire Department to maintain its class one rating for ISO. These fire engines took a little bit of time. These were the ones we ordered, I want to say two years ago, three years ago. Just kind of gives you an idea of the timeline of how long it takes to get the fire engines as far as built and then to us.

EXECUTIVE SESSION – City Council convened into executive session at 9:44 am.

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

Notice is hereby given that the City Council may go into Executive Session in accordance with the following provisions of the Government Code: Under Tex. Gov't Code section 551.074

"Personnel Matters" deliberation regarding the following: The employment, duties and evaluation of the City Manager.

Any final action by the City Council will be taken in open session.

City Council reconvened from executive session at 10:15 am with no action taken.

February 12, 2025

ADJOURNMENT

Motion by Councilmember McKellar to adjourn the meeting at 10:15 am; seconded by Councilmember Hawkins; motion carried 7 - 0 & meeting adjourned.


DONALD P. WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS

ATTEST:


CASSANDRA BRAGER, CITY CLERK

