

**MINUTES OF THE REGULAR CALLED MEETING OF  
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS  
January 22, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, January 22, 2025 at 9:00 a.m. in the City Council Chambers, 2<sup>nd</sup> floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Don Warren
Mayor Pro Tem:	Stuart Hene (Absent)
Councilmembers:	Brad Curtis Shirley McKellar Petra Hawkins James Wynne Lloyd Nichols
City Manager:	Edward Broussard
Deputy City Manager:	Stephanie Franklin
Asst. City Manager:	Heather Nick
Asst. City Manager:	Keidric Trimble
City Attorney:	Deborah G. Pullum
Senior Asst. City Attorney:	Alesha Buckner
Director of Organizational Development:	Regina Y. Moss
Planning Director:	Kyle Kingma
MPO Director:	Michael Howell
City Fire Chief:	David Coble
Compliance Engineer:	Paul Neuhaus
Police Chief:	Jimmy Toler
City Engineer:	Darin Jennings
Director of Parks & Recreation:	Leanne Robinette
Director of Solid Waste, Transit:	Leroy Sparrow
City Clerk:	Cassandra Brager

**INVOCATION**

The Invocation was given by Councilmember Hawkins.

**MINUTES**

Motion by Councilmember Wynne to approve the November 13, 2024 minutes; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

**AWARDS**

**A-1** Request that the City Council consider recognizing the following employees for their years of service and commitment to the City of Tyler. They represent 55 years of service with the City of Tyler.  
Danny Johnson, Plant Operator II, 15 years of service  
Patrisha McKee, Deputy Court Clerk, 15 years of service  
Lance Yarema, GIS Coordinator, 20 years of service

**A-2** Request that the City Council consider recognizing the following Infant at Work participant for her program participation and the joy she brought to the City of Tyler. At this important milestone, we express our sincere appreciation for your dedication and for the special contribution you made to our organization. Kolby completed 6 months of service with the City of Tyler.

Kolby Justice, Infant at Work, 6 months of service

### **PRESENTATION**

**P-1** Request that the City Council consider hearing a presentation on the collection of property taxes by Linebarger, Goggan, Blair & Sampson, LLP.

**Jim Lambeth, Linebarger, Goggan, Blair & Sampson**-Gave a presentation on the collection activities for current and delinquent property tax collections.

### **ZONING**

**Z-1** A24-002 WERNER-TAYLOR LAND & DEVELOPMENT LP (14697 COUNTY ROAD 192)

Request that the City Council consider adoption of an Ordinance approving the voluntary annexation of approximately 25.81 acres of land lying adjacent to the present boundary limits of the City of Tyler located southwest of the intersection of Old Noonday Road/County Road 192 and Three Lakes Parkway.

Also consider approving:

- A. The new boundary of the City Limits.
- B. The new boundary of the City Council District #2.
- C. The new boundary of the Tyler Extraterritorial Jurisdiction upon consent.
- D. That the City Manager be authorized to sign a written agreement for provision of City services per Texas Local Government Code Section 43.0672.
- E. Amendment of the Future Land Use Guide to reflect Single-Family Medium/Low Density.
- F. Establishment of original zoning of 'R-1B', Single-Family Residential District.

**(O-2025-1)**

Motion by Councilmember Hawkins; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

**Z-2** A24-003 WERNER-TAYLOR LAND & DEVELOPMENT LP (14143 COUNTY ROAD 192)

Request that the City Council consider adoption of an Ordinance approving the voluntary annexation of approximately 11.06 acres of land lying adjacent to the present boundary limits of the City of Tyler located south of the intersection of Old Noonday Road/County Road 192 and Henshaw Creek Drive. Also consider approving:

- A. The new boundary of the City Limits.
- B. The new boundary of the City Council District #2.

- C. The new boundary of the Tyler Extraterritorial Jurisdiction upon consent.
- D. That the City Manager be authorized to sign a written agreement for provision of City services per Texas Local Government Code Section 43.0672.
- E. Amendment of the Future Land Use Guide to reflect Single-Family Medium/Low Density.
- F. Establishment of original zoning of 'PUR', Planned Unit Residential District with a written narrative. **(O-2025-2)**

Motion by Councilmember Hawkins; seconded by Councilmember Nichols; motion carried 6 - 0 & approved as presented.

**Z-3** ZA24-001 UNIFIED DEVELOPMENT CODE (20 YEAR CITY LIMITS)  
Request that the City Council consider adoption of an Ordinance making an uncontestable finding that all territory included within the City of Tyler since December 31, 2004, is part of the City. **(O-2025-3)**

Motion by Councilmember Curtis; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

**Z-4** Z24-038 CYNTHIA ALLEN (601 DODGE STREET)  
Request that the City Council consider adoption of an Ordinance approving a zone change from 'R-MF', Multi-Family Residential District to 'RPO', Restricted Professional Office District. **(O-2025-4)**

Motion by Councilmember Wynne; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

**Z-5** Z24-039 APOLOMIO MOLINA (1316 CLAUDE STREET)  
Request that the City Council consider adoption of an Ordinance approving a zone change from 'R-MF', Multi-Family Residential District to 'R-1B', Single-Family Residential District. **(O-2025-5)**

Motion by Councilmember Hawkins; seconded by Councilmember Wynne; motion carried 6 - 0 & approved as presented.

**Z-6** Z24-040 NEDWOL PROPERTIES (2453 AND 2457 MOSAIC WAY)  
Request that the City Council consider adoption of an Ordinance approving a zone change from 'M-1', Light Industrial District and 'M-2', General Industrial District to 'PCD', Planned Commercial District with written narrative. **(O-2025-6)**

Motion by Councilmember Hawkins; seconded by Councilmember Wynne; motion carried 6 - 0 & approved as presented.

**Z-7** Z24-041 VALLE PROPERTY INVESTMENTS (308 JORDAN STREET)  
Request that the City Council consider adoption of an Ordinance approving a zone change from 'C-2', General Commercial District to 'R-1B', Single-Family Residential District. **(O-2025-7)**

Motion by Councilmember McKellar; seconded by Councilmember Curtis; motion

carried 6 - 0 & approved as presented.

## RESOLUTION

R-1 Request that the City Council consider adoption of a Resolution authorizing the filing of an application with the Texas Parks and Wildlife Department (TPWD) for a Recreational Trails Grant and authorizing the City Manager to take all actions needed to receive and expend grant funds. **(R-2025-4)**

Motion by Councilmember Hawkins; seconded by Councilmember Wynne; motion carried 6 - 0 & approved as presented.

R-2 Request that the City Council consider adoption of a Resolution authorizing the filing of an application with the Texas Parks and Wildlife Department (TPWD) for a Boating Access Grant and authorizing the City Manager to take all actions needed to receive and expend grant funds. **(R-2025-5)**

Motion by Councilmember Curtis; seconded by Councilmember Nichols; motion carried 6 - 0 & approved as presented.

## ORDINANCE

O-1 Request that the City Council consider the adoption of an Ordinance amending the Fiscal Year 2024-2025 Budget to provide funding to complete various Community Development Block Grant (CDBG), HOME, and Housing Choice Voucher Program activities. **(O-2025-8)**

Motion by Councilmember McKellar; seconded by Councilmember Curtis; motion carried 6 - 0 & approved as presented.

## MISCELLANEOUS

M-1 Request that the City Council consider authorizing the City Manager to enter into an agreement with Kimley-Horn to develop a Light Rail Study for the Tyler Area Metropolitan Planning Organization in the amount of \$150,000.

Motion by Councilmember McKellar; seconded by Councilmember Hawkins; motion carried 6 - 0 & approved as presented.

M-2 Request that the City Council consider authorizing the City Manager to execute a Notice of Intent and submit the revised Tyler Texas Pollutant Discharge and Elimination System Phase II MS4 Stormwater Management Plan to the Texas Commission on Environmental Quality.

Motion by Councilmember Curtis; seconded by Councilmember McKellar; motion carried 6 - 0 & approved as presented.

## CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

**C-A-1** Request that the City Council consider authorizing the City Manager to purchase Ten Chevrolet Tahoe vehicles for the Police Department from Tyler Motor Co dba Hall GMC Chevrolet.

**C-A-2** Request that the City Council consider authorizing the City Manager to purchase personal protective equipment (PPE), and station wear in an amount not to exceed \$309,300.00 from Metro Fire Apparatus Specialist, Inc., CASCO Industries, Inc., MES, Inc., and Galls, Inc., in compliance with Texas Government Code Chapter 271.102.

**C-A-3** Request that the City Council consider authorizing the City Manager to execute the second renewal option for a five-year period from January 1, 2025, through December 31, 2029, for Isaiah Daw, Dixie Hangar LLC, Tract 15, located at Tyler Pounds Regional Airport.

**C-A-4** Request that the City Council consider authorizing the City Manager to ratify staff action in payment to A.E Shull in the amount of \$181,058.50 for the emergency repair and restoration of the 30" sewer main adjacent to Highway 110 South.

**C-A-5** Request that the City Council consider authorizing the City Manager to execute a reconciliation change order that will decrease the contract amount by \$35,159.00 and the release of final retainage payment in the amount of \$3,800.00 to A.E. Shull & Company for the construction of the Earl Campbell Gravity Sewer Main Project.

**C-A-6** Request that the City Council consider authorizing funds for the Contract with Strategic Government Resources for Willie Marshall, interim Water Business Office manager, not to exceed \$125,000 for fiscal year 2025.

**C-A-7** Request that the City Council consider authorizing the City Manager to execute a Capital Improvements Project contract in the amount of \$165,960.00 with A-10 Construction for the Lake Palestine Water Treatment Plant Erosion Control Project Bid No. 25 -006 to be funded from the Lake Palestine Water Treatment Plant Operations and Maintenance fund.

**C-A-8** Request that the City Council consider authorizing the City Manager to execute a contract in the amount of \$69,100 for professional facilitation services with The Management Connection for the High Achieving Leaders (HAL) Development Program to occur in calendar year 2025.

Motion by Councilmember Curtis to approve the entire consent agenda; seconded by Councilmember Nichols; motion carried 6 - 0 & approved as presented.

#### **CITY MANAGER'S REPORT**

1. On January 9th, the City had 13 employees participate in a collaborative training opportunity. City-U trained and partnered with UT Arlington to offer free onsite CDL training to city employees. The Train the Trainer course was presented by the University of

Texas at Arlington Public Works Institute, and it's designed for municipalities and counties in Texas interested in offering behind-the-wheel entry-level driver training to their staff. Having access to in-house trainers is an invaluable asset to the City and has the potential to save our employees thousands of dollars in outside training costs when seeking their CDL. So, we're very excited about this program to be able to continue to get our employees, elevate them, and also provide lots of drivers out there that we need for our vehicles and projects.

2. The 2025 Asphalt Enhancement Project is underway, with significant portions of the pavement base prepared for valley gutter replacements, and curb and gutter replacements already completed. Ongoing work with this project will provide new pavement services on all types of roads from major collective roads such as Jeff Davis to neighborhood roads like South Forest. Even some of the alleyways through downtown will receive new pavement. Many of the collective streets will also receive new striping to accommodate additional bike lanes, new turn lanes, and altered lane configurations for more efficient traffic flow.
3. Tyler Transit launched the full City Micro Transit on January 13. As expected, there's been a learning curve. Tyler Transit is continuing to monitor fuel mileage savings and ridership trends. Each day has shown to get easier for dispatchers and riders. Ridership is increasing daily. The average ride duration has consistently dropped as well. Our staff has been actively promoting the Tyler Transit app, and this shows the increasing number of app installs. While ridership has increased, our phone volume has decreased.
4. And then, finally, we want to recognize, as far as our own Mayor Warren. He received, at the Heart of Tyler's annual meeting, Mayor Don Warren was honored with a Prestigious Brick Award for his exceptional leadership and steadfast support of the organization's mission to revitalize downtown Tyler. This recognition celebrates his dedication to enhancing the district's civic, social, and economic vitality, the cornerstone of the community's ongoing growth and success. So, well done there.

#### ADJOURNMENT

Motion by Councilmember McKellar to adjourn the meeting at 10:12 am; seconded by Councilmember Nichols; motion carried 6 - 0 & meeting adjourned.



DONALD P. WARREN, MAYOR OF  
THE CITY OF TYLER, TEXAS

#### A T T E S T:

